

**AGENDA**  
**MONTHLY MEETING OF THE**  
**MUNICIPAL SERVICES COMMISSION**  
**OF THE CITY OF NEW CASTLE**

**Thursday, August 23, 2018**  
**MSC Administrative Office**  
**216 Chestnut Street, New Castle, DE 19720**  
**4:00 pm**

- A. CALL TO ORDER.....4:00 P.M.
- B. ROLL CALL
- C. PRESENTATION OF MSC 2017/2018 AUDITED FINANCIAL STATEMENTS  
Tim Sawyer, CPA-Barbacane Thornton & Company
- D. APPROVAL OF MINUTES
  - a) Minutes of the July 25, 2018 monthly meeting
  - b) Minutes of the July 25, 2018 executive session
- E. DEPARTMENT REPORTS
  - a) Treasurer/Human Resource Department Report
    - i. June 2018 Disbursements
  - b) Accounting & Customer Service Department Report
  - c) Electric Department Report
  - d) Water Department Report
- F. SECRETARY'S REPORT
  - a) DEMEC
  - b) Cybersecurity
  - c) Efficiency Smart
- G. OLD BUSINESS
  - a) Updated Van Dyke Village capital budget
  - b) Riverbend-portion of water main loop in Centerpoint Business Park
- H. NEW BUSINESS
  - a) Insurance Broker RFP review
- I. EXECUTIVE SESSION
  - a) DEMEC strategic business and commercial generation operations, dispatch, negotiations and planning.
  - b) Discuss personnel matters
- J. SCHEDULE NEXT MEETING
- K. ADJOURNMENT