

**AGENDA**  
**MONTHLY MEETING OF THE**  
**MUNICIPAL SERVICES COMMISSION**  
**OF THE CITY OF NEW CASTLE**  
**Thursday, July 23, 2020**  
**MSC Administrative Office**  
**216 Chestnut Street, New Castle, DE 19720**  
**4:00 pm**

- A. CALL TO ORDER.....4:00 P.M.
- B. ROLL CALL
- C. APPROVAL OF MINUTES
  - a) Minutes of the May 21, 2020 and June 18, 2020 monthly meeting
  - b) Minutes of the May 21, 2020 and June 18, 2020 executive session
- D. DEPARTMENT REPORTS
  - a) Treasurer/Human Resource Department Report
    - June 2020 Disbursements
  - b) Accounting & Customer Service Department Report
  - c) Electric Department Report
  - d) Water Department Report
- E. SECRETARY’S REPORT
  - a) DEMEC
- F. OLD BUSINESS
  - a) Electric Vehicles-Charging Station
  - b) Feasibility Study-update
  - c) City of New Castle Continuity of Operations Plan
  - d) Remote Work Policy
- G. NEW BUSINESS
  - a) Financial Report Presentation/Timing
  - b) 5 year Asset Smoothing Method Adoption for Pension Funding Calculation
- H. EXECUTIVE SESSION
  - a) DEMEC strategic business/commercial generation operations/dispatch/negotiations and planning.
  - b) Personnel Matters-injury reports
- I. SCHEDULE NEXT MEETING
- J. ADJOURNMENT