

AGENDA
MONTHLY MEETING OF THE
MUNICIPAL SERVICES COMMISSION
OF THE CITY OF NEW CASTLE
Thursday, April 22, 2021
MSC Administrative Office
216 Chestnut Street, New Castle, DE 19720
10:00 am

- A. CALL TO ORDER.....10:00 A.M.
- B. ROLL CALL
- C. APPROVAL OF MINUTES
 - a) Minutes of the March 18, 2021 monthly meeting
 - b) Minutes of the March 18, 2021 executive session
- D. APPOINTMENTS/ELECTIONS
 - a) Reelection of Commission President Dr. Roy Sippel, Reappointment of Pamela A. Patone as Commission Secretary and election of Tara French as Commission Treasurer.
 - b) Appointment of Scott Blomquist as DEMEC Board Member and reappointment of Dr. Roy Sippel as DEMEC Alternate Member
 - c) Reappointment of Jay Guyer as Delaware Rural Water Voting Delegate and Ryan Jaeger as Alternate
 - d) Reappointment of Jay Guyer as Delaware Water/Wastewater Agency Resource Network Delegate and Ryan Jaeger as Alternate
 - e) Reappointment of Pamela A. Patone as Water Supply Coordinating Council Voting Delegate and Jay Guyer as Alternate
 - f) Reappointment of Pamela A. Patone as Delaware River Basin Commission Voting Delegate and Jay Guyer as Alternate
- E. DEPARTMENT REPORTS
 - a) Treasurer/Human Resource Department Report
 - March 2021 Disbursements
 - b) Accounting & Customer Service Department Report
 - c) Electric Department Report
 - d) Water Department Report
- F. SECRETARY'S REPORT
 - a) DEMEC
- G. OLD BUSINESS
 - a) Electric Vehicle-Public Charging Station
 - b) Feasibility Study-update
 - c) Charter Change regarding Appointments-status
 - d) Cross Connection Control Program and Manual Review
 - e) Comcast agreement
 - f) Delmarva Gas 5 Year Plan-underground utilities

H. NEW BUSINESS

- a) Organizational Chart-part-time remote payroll clerk
- b) General Manager Job Posting
- c) Operating Budget review

I. EXECUTIVE SESSION

- a) DEMEC strategic business/commercial generation operations/dispatch/negotiations and planning.
- b) Personnel Matters-injury reports

J. SCHEDULE NEXT MEETING

K. ADJOURNMENT