

Municipal Services Commission Monthly Meeting
June 17, 2021, 10:00 a.m.
216 Chestnut Street New Castle, Delaware
Meeting via Zoom

The meeting was called to order at 10:00 a.m. with Dr. Roy Sippel, Commissioner, presiding.

Present: Dr. Roy J. Sippel, Commissioner, President
Daniel F. Knox, Commissioner
Scott L. Blomquist, Secretary

Staff in Attendance: Tara French, Accounting/Customer Service Manager, Treasurer
Artie Granger, Manager, Electric Utility
Ryan Jaeger, Supervisor, Water Utility

Minutes

A motion to approve the Minutes of the May 20, 2021 monthly meeting and executive session as presented was made, seconded and unanimously carried.

Treasurer's Report – Ms. French reporting
(See attached Report)

Operating cash	\$2,193,297.90
Escrow Meter Deposit/Petty Cash	\$ 706,370.67
Total Cash	\$2,899,668.57
Investments	\$1,276,996.88

A motion to approve the Treasurer's Report as presented was made, seconded, and unanimously passed.

Accounting & Customer Service Report – Ms. French reporting
(See attached report)

Ms. French reported that:

- Due to the timing of the Commission meeting, the May 31, 2021 Budget Reports by Group Summary, by Department, and in Total Provided are not reconciled for investment activity.
- The Investment Performance by Security and Portfolio Holdings by Account as of May 31, 2021, have been provided.
- Audit Field Work is almost complete and it is anticipated the Auditors will present the preliminary Financial Statements at the July Commission meeting.
- Operating Budget vs Actual – Line Item *Repairs and Maintenance Substation* is expected to be over budget for the year due to unexpected repairs to the Wilmington Road Circuit Switcher. The Electric Department will reevaluate other Line Items and defer expenses. Overall, operating expenses are not expected to exceed budget for the fiscal year ending March 31, 2022.

In response to a question from Commissioner Knox regarding the Switcher, Mr. Blomquist explained that GE was called in to replace some pins that were thought to be the problem; however, on evaluation it

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was determined the problem was bearings and GE will provide an estimate to replace them. It is expected the total cost will be \$31,000.

A motion to approve disbursements was made, seconded and unanimously passed.

Electric Department Report – Mr. Granger reporting
(See attached report)

Mr. Granger reported the following:

Developer Projects

- Penn Farm Renovations – MSC provided an estimate to Nowland and Associates.

Capital Projects

- Van Dyke Village – Work continues on the project and 14th Street is mostly complete. The crew is working on conduit installation to customers' service location, repairing roads, sidewalks and driveways.
- Delaware Street – MSC will follow-up with Verizon to have the last location transferred underground. Comcast has finished.
- EV Chargers – Installation of the first EV charger in the 3rd Street Parking Lot is complete. The eight additional chargers have been received. Mr. Blomquist noted that he is working to get the 3rd Street Parking Lot charger online. The MSC plan is to wait one year before charging customers for using the EV charging station. Commissioner Knox stated that he would prefer not to provide free electricity for the chargers. Usage will be monitored to devise a rate. Mr. Blomquist explained that customers will need to become a SemaConnect member to receive a card that will be swiped at the charger to pay.

Capital Expenditures/Outages

- Outage – Mr. Granger reported there was one outage for the month when a vehicle struck a pole on Moore's Lane. MSC crews worked with Verizon to replace the pole. Five customers were without power for four hours.

Repairs and Maintenance

- Wilmington Road Substation – GE identified a bad bearing in the 9100 Main Breaker. Mr. Granger explained the problem and noted that he is working with GE to schedule the repair. Mr. Blomquist noted that it is still in service, but if the repair is not successful the Engineers have recommended that it be replaced.

Water Department Report – Mr. Jaeger reporting
(See attached report)

Managers were thanked and excused from the meeting.

Secretary's Report – Mr. Blomquist reporting

DEMEC –

Mr. Blomquist reported on the June 15, 2021, regular DEMEC meeting.

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Training Yard – A Steering Committee meeting was held to discuss material and construction assistance needed for the project.

Renewable Energy –New legislation passed requiring being 40% renewable by 2035. Currently MSC has to be 25% renewable by 2025 and staff would like to continue with the 2025 requirement and then address getting to 40% by 2035.

Efficiency Smart – One change in the reporting: “net savings” to “gross savings”.

New DEMEC CEO – A formal vote was made to appoint Kimberly Schlichting as CEO and to approve her employment contract. Her appointment will be effective in October 2021.

Next Meeting – The next DEMEC meeting will be July 20, 2021. The meeting will be in-person.

Old Business

Electric Vehicle Charging Stations – One charger has been installed and eight others have been received.

Feasibility Study – There is no update on the Feasibility Study.

Charter Change – The Charter Change passed the Senate and will go to the House for a vote.

Comcast Agreement – There is no update on the Comcast Agreement.

Delmarva Gas 5-Year Plan – The project has been delayed to fall 2022.

New Business

AMP/AMIC Funding – The Application is being worked on for the water portion. Mr. Blomquist will request time on the City Council July Agenda so the funding portion can proceed.

PFAS Litigation – Mr. Blomquist asked the Commissioners if the issue should move forward. Mr. Blomquist explained it is a class-action lawsuit and will not require any funding from MSC.

A motion to join the PFSA class-action lawsuit was made, seconded, and unanimously carried.

Barbacane Thornton & Company Contract – Commissioner Knox expressed his agreement to continuing the auditor contract for an additional year.

Summit Financial Recommendations – Commissioner Knox noted that the Plan performed nicely this year.

A motion to approve recommendations from Summit Financial was made, seconded and unanimously carried.

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Public Comment

Dorsey Fiske – 26 East 3rd Street

Ms. Fiske noted that a petition signed by a number of citizens opposing the takeover of the MSC by the City Council was sent to the Senate. The Senate voted on the Bill on Tuesday. Ms. Fiske expressed her appreciation to Senator Dave Lawson, who made it possible for the citizens' voices to be heard before the Senate vote. She noted that the Zoom technology failed and the Senate declined to call a recess while it was fixed and only City Council was allowed to speak and the citizens were not heard. Ms. Fiske added that in the past 3-1/2 months she made numerous attempts to contact Senator Nicole Poore, but the Senator did not respond to Ms. Fiske. She added that "apparently she is only the Senator to some people" and urged the Commission to remember that at the next election.

Philip Gross – Moores Avenue

Mr. Gross thanked MSC for their fine job in the City, and thanked Commissioner Knox for his support in opposition of the Senate Bill adding a Council member to the MSC Commission. He opined that would give Council the opportunity to make decisions for MSC and take control away from MSC. Mr. Gross noted that it will go to the House for a vote and urged the Commissioners write to the House members to express opposition to HB 145. Mr. Gross opined that it appears the Mayor, the City Administrator and Senator Poore want to take control away from the MSC.

There being no further business from the floor, Secretary Blomquist called for a motion to move to Executive Session.

A motion was made and seconded to move into executive session at 10:40 a.m. The motion was unanimously approved.

Commissioners returned to general session at 11:16 a.m.

A motion to adjust the salary ranges based on Mr. Blomquist's recommendations during Executive Session was made, seconded and unanimously carried.

Next Meeting

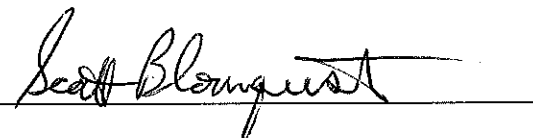
Commissioners set the next monthly Board meeting to be July 22, 2021, at 10:00 a.m. The meeting will be held in person and via Zoom.

Adjournment

A motion was made and seconded to adjourn the meeting. The motion received unanimous approval and the meeting was adjourned at 11:17 a.m.



Kathleen R. Weirich, Stenographer

Approved: 

(Minutes transcribed from recording.)

MUNICIPAL SERVICES COMMISSION

CITY OF NEW CASTLE, DELAWARE 19720-0208

P.O. BOX 208

<http://newcastlemsc.delaware.gov/>

Office: 302 323-2330 Utility Building: 302-323-2333 Fax: 302-323-2337

Accounting & Customer Service Department Meeting Report

June 17, 2021

Prepared By: Tara French on June 10, 2021

- **Billing / Customer Service**

The CSD continues to perform normal everyday functions of assisting customers and preparing consumption reports and monthly billing.

The CSD is preparing the June newsletter for mailing.

- **Accounting**

Due to the timing of this meeting, the May 31, 2021 Monthly Budget Reports by Group Summary by Department and in Total provided are not reconciled for Investment activity.

Accounting provided Investment Performance by Security and Portfolio Holdings by Account at May 31, 2021.

The audit fieldwork is almost complete. It is anticipated the auditors will present the preliminary financial statements at the July commission meeting.

Accounting reviewed the operating budget vs actual for the two months ended May 31, 2021. Line item R&M Substation is expected to be overbudget for the year due to unexpected repairs to the Wilmington Road circuit switcher. The electric department will reevaluate other budget line items and defer expenses. Overall the operating expenses are not expected to exceed budget for the fiscal year ended March 31, 2022.



Municipal Services Com. of the City of New Orleans

BOTTA

Monthly Budget Report

Group Summary

For Fiscal: 2021-2022, Period Ending: 05/31/2022

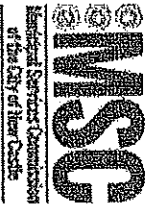
Rp/SubCategory	May		Variance		YTD Budget	YTD		Variance		Total Budget
	Budget	Activity	Favorable (Unfavorable)	Percent Remaining		Budget	Activity	Favorable (Unfavorable)	Percent Remaining	
Fund: 01 - Operating Fund										
400 - User Charges	938,256.45	805,151.89	-133,104.56	-14.19 %	1,876,512.90	1,625,836.75	-250,676.15	-13.36 %	11,263,583.01	
420 - City Service Charges	6,130.88	3,401.91	-2,728.97	-44.51 %	12,261.76	8,984.47	-3,277.29	-26.73 %	73,600.01	
440 - Free Service Revenue	4,298.28	2,770.12	-1,528.16	-35.55 %	8,596.56	6,587.28	-2,009.28	-23.37 %	51,600.01	
480 - Investment Income	3,540.25	0.15	-3,540.10	-100.00 %	7,080.50	2,288.91	-4,791.59	-67.67 %	42,500.01	
486 - Miscellaneous Income	5,414.50	2,909.54	-2,504.96	-46.26 %	10,829.00	7,098.90	-3,730.10	-34.45 %	65,000.01	
487 - Grant Income	0.00	54,552.98	54,552.98	0.00 %	0.00	54,552.98	54,552.98	0.00 %	0.01	
500 - Purchase of Power/Water	458,283.86	426,590.75	41,693.11	8.90 %	986,567.72	833,671.36	102,896.36	10.99 %	5,621,655.01	
505 - Free Service Expense	52,865.84	52,887.00	-21.16	-0.04 %	105,731.68	105,774.00	-42.32	-0.04 %	634,644.01	
550 - Free Service Expense	608.09	3,154.61	-2,546.52	-413.77 %	1,216.18	3,774.28	-2,558.10	-210.34 %	7,300.01	
600 - Salaries and Wages	110,455.80	86,562.48	23,893.37	21.63 %	220,911.60	199,624.26	21,287.34	9.64 %	1,326,000.01	
601 - Payroll Taxes	8,579.90	6,755.82	1,824.08	21.26 %	17,159.80	14,447.85	2,711.95	15.80 %	109,000.01	
607 - Pension Expense	15,993.60	13,575.81	2,417.79	15.12 %	31,987.20	30,120.61	1,866.59	5.84 %	192,000.01	
608 - Employee Benefits	24,249.78	20,642.35	3,607.43	14.88 %	48,499.56	44,443.36	4,056.20	8.36 %	291,114.01	
610 - Insurance	9,287.95	0.00	9,287.95	100.00 %	18,575.90	9,284.18	9,291.72	50.02 %	111,500.01	
611 - Utilities	3,313.24	162.82	3,150.42	95.09 %	6,626.48	2,948.86	3,677.62	55.50 %	39,775.01	
612 - Storm Damage	208.25	0.00	208.25	100.00 %	416.50	0.00	416.50	100.00 %	2,500.01	
616 - R&M System Maintenance	649.74	0.00	649.74	100.00 %	1,299.48	0.00	1,299.48	100.00 %	7,800.01	
620 - Pumping Stations	2,554.79	227.71	2,327.08	91.09 %	5,109.58	2,118.24	2,991.34	58.54 %	30,670.01	
621 - Water Treatment Supplies	4,616.48	981.75	3,634.73	78.73 %	9,232.96	4,292.86	4,940.10	53.51 %	55,420.01	
630 - Hydrants, Mains and Valves	1,441.92	210.64	1,231.28	85.39 %	2,883.84	900.40	1,983.44	68.78 %	17,310.01	
631 - Lines and Poles	1,557.71	9,792.80	-8,235.09	-528.67 %	3,115.42	9,829.21	-6,713.79	-215.50 %	18,700.01	
632 - Street Lights	541.45	422.75	118.70	21.92 %	1,082.90	636.73	446.17	41.20 %	6,500.01	
633 - Meters and Services	1,533.55	2,453.18	-919.63	-59.97 %	3,067.10	3,012.59	54.51	1.78 %	18,410.01	
641 - Substation	533.12	6.30	526.82	98.82 %	1,066.24	6.30	1,059.94	99.41 %	6,400.01	
644 - Building and Grounds	870.48	1,050.00	-179.52	-20.62 %	1,740.96	1,050.00	690.96	39.69 %	10,450.01	
647 - Plant Materials and Supplies	896.30	65.48	830.82	92.69 %	1,792.60	367.40	1,425.20	79.50 %	10,760.01	
650 - Truck Expense	3,895.52	2,697.03	1,198.49	30.77 %	7,791.04	4,285.65	3,505.39	44.99 %	46,765.01	
651 - Allocated Equipment Costs	0.00	-38,612.50	38,612.50	0.00 %	0.00	-61,387.50	61,387.50	0.00 %	0.01	
661 - Tools & Equip Supplies	3,192.29	3,623.32	-431.03	-13.50 %	6,384.58	6,013.46	371.12	5.81 %	38,323.01	
662 - Equipment Rental	185.92	77.40	108.52	58.37 %	371.84	157.18	214.66	57.73 %	2,232.01	
671 - Clothing Allowance	1,514.64	2,878.95	-1,364.31	-90.07 %	3,029.28	3,069.84	-40.56	-1.34 %	18,183.01	
672 - Safety Expense	461.48	123.00	338.48	73.35 %	922.96	263.52	659.44	71.45 %	5,540.01	
680 - Training/Seminars	1,112.05	250.00	862.05	77.52 %	2,224.10	250.00	1,974.10	88.76 %	13,350.01	
682 - Computer Expense	2,236.36	0.00	2,236.36	100.00 %	4,472.72	2,957.70	1,515.02	33.87 %	26,847.11	
684 - Professional Fees	583.10	0.00	583.10	100.00 %	1,166.20	0.00	1,166.20	100.00 %	7,000.01	

Monthly Budget Report

For Fiscal: 2021-2022 Period Ending: 05/31/2022

BOT74

RptSubCategory	May		Variance		YTD	YTD		Variance		Total Budget
	Budget	Activity	Favorable (Unfavorable)	Percent Remaining		Budget	Activity	Favorable (Unfavorable)	Percent Remaining	
686 - Security System	359.18	42.40	316.78	88.20 %	718.36	84.80	633.56	88.20 %	4,312.00	
687 - Sampling and Testing	2,308.24	415.00	1,893.24	82.02 %	4,616.48	1,155.00	3,461.48	74.98 %	27,710.00	
691 - Depreciation-Plant and Equipment	50,238.23	0.00	50,238.23	100.00 %	100,476.46	44,380.42	56,096.04	55.83 %	603,100.00	
693 - Depreciation-Trucks and Auto	8,746.50	0.00	8,746.50	100.00 %	17,493.00	9,235.20	8,257.80	47.21 %	105,000.00	
698 - Capitalized Labor	0.00	-63,160.00	63,160.00	0.00 %	0.00	-95,150.00	95,150.00	0.00 %	0.00	
700 - Office Salaries	44,648.80	95,071.58	-50,422.78	-112.93 %	89,297.50	154,509.35	-65,211.75	-73.03 %	536,000.00	
706 - Payroll Taxes	3,756.83	8,658.75	-4,901.92	-130.48 %	7,513.66	12,788.44	-5,274.78	-70.20 %	45,100.00	
707 - Pension Expense	5,914.30	5,999.31	-85.01	-1.44 %	11,828.60	13,281.85	-1,403.25	-11.86 %	71,000.00	
708 - Employee Benefits & Related Expenses	8,632.19	7,847.76	784.43	9.09 %	17,264.38	15,256.05	2,008.33	11.63 %	103,628.00	
709 - Professional Fees	5,853.88	16,643.00	-10,789.12	-184.31 %	11,707.76	19,333.90	-7,626.14	-65.14 %	70,275.00	
710 - Insurance	2,748.90	0.00	2,748.90	100.00 %	5,497.80	2,744.49	2,753.31	50.08 %	33,000.00	
717 - Utilities	274.89	0.00	274.89	100.00 %	549.78	290.99	258.79	47.07 %	3,500.00	
721 - Bad Debts	1,291.15	0.00	1,291.15	100.00 %	2,582.30	836.70	1,745.60	67.60 %	15,500.00	
722 - Administrative	10,379.15	5,759.81	4,619.34	44.51 %	20,758.30	9,682.06	11,076.24	53.36 %	124,600.00	
751 - R&M Equip/Bldg/Grounds	2,107.48	888.67	1,238.81	58.78 %	4,214.96	1,139.89	3,075.07	72.96 %	23,300.00	
761 - Office Supplies	1,965.88	303.71	1,662.17	84.55 %	3,931.76	5,187.69	-1,255.93	-31.94 %	23,600.00	
771 - Clothing	166.60	45.95	120.65	72.42 %	333.20	201.65	131.55	39.48 %	2,000.00	
780 - Training-Administrative	1,207.83	0.00	1,207.83	100.00 %	2,415.66	724.00	1,691.66	70.03 %	14,500.00	
781 - Dues and Subscriptions	566.44	46.39	520.05	91.81 %	1,132.88	1,511.06	-378.18	-33.38 %	8,800.00	
782 - Computer Expense	4,048.36	1,309.50	2,738.86	67.65 %	8,096.72	6,270.34	1,826.38	22.56 %	48,600.00	
785 - Office Supplies	2,540.65	2,035.95	504.70	19.86 %	5,081.30	4,295.95	785.35	15.46 %	30,500.00	
786 - Security System	399.84	150.50	249.34	62.35 %	799.68	688.50	111.18	13.90 %	4,800.00	
788 - Telephone	1,499.40	1,322.41	176.99	11.80 %	2,998.80	2,721.63	277.17	9.24 %	18,000.00	
789 - Key Accounts	416.49	0.00	416.49	100.00 %	832.98	0.00	832.98	100.00 %	5,000.00	
792 - Depreciation-Furniture and Fixtures	3,998.40	0.00	3,998.40	100.00 %	7,996.80	3,711.25	4,285.55	53.59 %	48,000.00	
810 - Gain on Sale of Asset	0.00	0.00	0.00	0.00 %	0.00	290.34	-290.34	0.00 %	0.00	
900 - Ordinary Appropriations	55,777.68	0.00	55,777.68	100.00 %	111,555.36	54,337.16	57,218.20	51.29 %	669,600.00	
910 - City Service Appropriations	2,249.10	576.11	1,672.99	74.38 %	4,498.20	2,730.72	1,767.48	39.29 %	27,000.00	
920 - Special Appropriations	0.00	3,820.00	-3,820.00	0.00 %	0.00	3,820.00	-3,820.00	0.00 %	0.00	
930 - Grant Expense	0.00	55,932.38	-55,932.38	0.00 %	0.00	55,932.38	-55,932.38	0.00 %	0.00	
940 - Change in Value of Investments	0.00	0.00	0.00	0.00 %	0.00	-9,677.32	9,677.32	0.00 %	0.00	
950 - Investment Expenses	0.00	0.00	0.00	0.00 %	0.00	724.43	-724.43	0.00 %	0.00	
960 - Other Expenses	0.00	140.19	-140.19	0.00 %	0.00	140.19	-140.19	0.00 %	0.00	
Total Fund: 01 - Operating Fund:	13,320.76	128,377.82	115,057.06		26,641.52	160,307.84	133,666.32		159,909.81	
Report Total:	13,320.76	128,377.82	115,057.06		26,641.52	160,307.84	133,666.32		159,909.81	



Municipal Services Com. of the City of New

Water

Monthly Budget Report

Group Summary

For Fiscal: 2021-2022 Period Ending: 05/31/2021

RptSubCategory	May Budget	May Activity	Variance (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance (Unfavorable)	Percent Remaining	Total Budget
Fund: 01 - Operating Fund									
400 - User Charges	189,581.04	180,484.66	-9,096.38	-4.80 %	379,162.08	354,982.57	-24,179.51	-6.38 %	2,275,883.01
420 - City Service Charges	2,299.08	0.00	-2,299.08	-100.00 %	4,598.16	2,142.13	-2,456.03	-53.41 %	27,600.01
440 - Free Service Revenue	549.78	0.00	-549.78	-100.00 %	1,099.56	262.80	-836.76	-76.10 %	6,600.01
480 - Investment Income	499.80	0.00	-499.80	-100.00 %	999.60	343.60	-656.00	-65.63 %	6,000.01
486 - Miscellaneous Income	1,832.60	1,425.53	-407.07	-22.21 %	3,665.20	3,106.36	-558.84	-15.25 %	22,000.01
500 - Purchase of Power/Water	2,207.45	1,925.26	-282.19	-12.78 %	4,414.90	3,972.91	-441.99	-10.01 %	26,500.01
550 - Free Service Expense	274.89	384.49	109.60	39.87 %	549.78	648.89	99.11	18.03 %	3,300.01
600 - Salaries and Wages	54,894.70	46,756.18	-8,138.52	-14.83 %	109,789.40	107,393.65	-2,395.75	-2.18 %	659,000.01
601 - Payroll Taxes	4,248.30	3,641.85	-606.95	-14.29 %	8,496.60	7,504.59	-992.01	-11.68 %	51,000.01
607 - Pension Expense	7,996.80	7,063.58	-933.22	-11.67 %	15,993.60	15,578.38	-415.22	-2.60 %	96,000.01
608 - Employee Benefits	11,110.46	10,424.71	-685.75	-6.17 %	22,220.92	21,305.07	-915.85	-4.12 %	133,379.01
610 - Insurance	5,122.95	0.00	-5,122.95	-100.00 %	10,245.90	4,177.88	-6,068.02	-59.22 %	61,500.01
611 - Utilities	2,421.93	89.59	-2,332.34	-96.30 %	4,843.86	2,065.62	-2,778.24	-57.36 %	29,075.01
616 - R&M System Maintenance	649.74	0.00	-649.74	-100.00 %	1,299.48	0.00	-1,299.48	-100.00 %	7,800.01
620 - Pumping Stations	2,554.79	227.71	-2,327.08	-91.09 %	5,109.58	2,118.24	-2,991.34	-58.54 %	30,670.01
621 - Water Treatment Supplies	4,616.48	981.75	-3,634.73	-78.73 %	9,232.96	4,292.86	-4,940.10	-53.51 %	55,420.01
630 - Hydrants, Mains and Valves	1,441.92	210.64	-1,231.28	-85.39 %	2,883.84	900.40	-1,983.44	-68.78 %	17,310.01
633 - Meters and Services	1,175.36	1,981.62	806.26	68.60 %	2,350.72	2,541.03	190.31	8.10 %	14,110.01
644 - Building and Grounds	620.58	750.00	129.42	20.85 %	1,241.16	750.00	-491.16	-39.57 %	7,450.01
647 - Plant Materials and Supplies	413.16	29.47	-383.69	-92.87 %	826.32	71.74	-754.58	-91.32 %	4,960.01
650 - Truck Expense	1,646.42	1,150.29	-496.13	-30.13 %	3,292.84	2,005.13	-1,287.71	-39.11 %	19,765.01
651 - Allocated Equipment Costs	0.00	-14,272.50	14,272.50	0.00 %	0.00	-19,722.50	19,722.50	0.00 %	0.01
661 - Tools & Equip Supplies	1,388.85	1,154.24	-234.61	-16.89 %	2,777.70	2,230.07	-547.63	-19.72 %	16,673.01
662 - Equipment Rental	60.97	34.83	-26.14	-42.87 %	121.94	70.73	-51.21	-42.00 %	732.01
671 - Clothing Allowance	664.98	0.00	-664.98	-100.00 %	1,329.96	0.00	-1,329.96	-100.00 %	7,983.01
672 - Safety Expense	194.92	55.35	-139.57	-71.60 %	389.84	55.35	-334.49	-85.80 %	2,340.01
680 - Training/Seminars	478.97	250.00	-228.97	-47.80 %	957.94	250.00	-707.94	-73.90 %	5,750.01
682 - Computer Expense	1,036.84	0.00	-1,036.84	-100.00 %	2,073.68	2,193.59	-119.91	-5.78 %	12,447.11
684 - Professional Fees	249.90	0.00	-249.90	-100.00 %	499.80	0.00	-499.80	-100.00 %	3,006.01
686 - Security System	75.96	0.00	-75.96	-100.00 %	151.92	0.00	-151.92	-100.00 %	912.01
687 - Sampling and Testing	1,125.38	415.00	-710.38	-63.12 %	2,250.76	985.00	-1,265.76	-56.24 %	13,510.01
691 - Depreciation Plant and Equipment	30,954.28	0.00	-30,954.28	-100.00 %	61,908.56	27,070.84	-34,837.72	-56.27 %	371,600.01
693 - Depreciation Trucks and Auto	2,082.50	0.00	-2,082.50	-100.00 %	4,165.00	2,571.02	-1,593.98	-38.27 %	25,000.01
698 - Capitalized Labor	0.00	-26,040.00	26,040.00	0.00 %	0.00	-37,905.00	37,905.00	0.00 %	0.01
700 - Office Salaries	16,326.80	39,532.46	-17,205.66	-105.38 %	32,653.60	56,091.65	-23,438.05	-71.78 %	196,000.01

Monthly Budget Report

For Fiscal 2021-2022 Period Ending: 05/31/202

WAFER

RpSubCategory	May		Variance		YTD		Variance		Total Budget
	Budget	Activity	(Unfavorable)	Percent Remaining	Budget	Activity	(Unfavorable)	Percent Remaining	
706 - Payroll Taxes	1,424.43	3,198.03	-1,773.65	-124.52 %	2,868.86	4,738.90	-1,890.04	-65.34 %	17,100.0
707 - Pension Expense	1,832.60	2,030.62	-198.02	-10.81 %	3,665.20	4,460.25	-795.05	-21.69 %	22,000.0
708 - Employee Benefits & Related Expenses	3,504.59	3,471.19	333.40	9.51 %	7,009.18	6,107.42	901.76	12.87 %	42,072.0
709 - Professional Fees	2,645.80	7,489.35	-4,843.55	-183.07 %	5,291.60	8,709.56	-3,417.96	-64.59 %	31,762.5
710 - Insurance	1,291.15	0.00	1,291.15	100.00 %	2,582.30	1,235.02	1,347.28	52.17 %	15,500.0
717 - Utilities	124.95	0.00	124.95	100.00 %	249.90	130.95	118.95	47.60 %	1,500.0
721 - Bad Debts	208.25	0.00	208.25	100.00 %	416.50	0.00	416.50	100.00 %	2,500.0
722 - Administrative	4,296.18	2,463.35	1,832.83	42.66 %	8,592.36	4,161.14	4,431.22	51.57 %	51,575.0
751 - R&M Equip/Bldg/Grounds	932.12	390.91	541.21	58.06 %	1,864.24	542.96	1,351.28	72.48 %	11,190.0
761 - Office Supplies	691.39	136.68	554.71	80.23 %	1,382.78	2,162.98	-780.20	-56.42 %	8,300.0
771 - Clothing	83.30	20.68	62.62	75.17 %	166.60	90.74	75.86	45.53 %	1,000.0
780 - Training-Administrative	388.59	0.00	388.59	100.00 %	777.18	325.80	451.38	58.08 %	4,200.0
781 - Dues and Subscriptions	349.86	20.88	328.98	94.03 %	699.72	1,304.23	-604.51	-86.39 %	4,200.0
782 - Computer Expense	1,821.76	589.27	1,232.49	67.65 %	3,643.52	2,821.64	821.88	22.56 %	21,870.0
785 - Office Supplies	1,149.54	916.18	233.36	20.30 %	2,299.08	1,933.18	365.90	15.92 %	13,800.0
786 - Security System	183.26	67.72	115.54	63.05 %	366.52	309.82	56.70	15.47 %	2,200.0
788 - Telephone	674.73	595.08	79.65	11.80 %	1,349.46	1,224.72	124.74	9.24 %	8,100.0
789 - Key Accounts	187.42	0.00	187.42	100.00 %	374.84	0.00	374.84	100.00 %	2,250.0
792 - Depreciation-Furniture and Fixtures	1,499.40	0.00	1,499.40	100.00 %	2,998.80	1,420.99	1,577.81	52.61 %	18,000.0
810 - Gain on Sale of Asset	0.00	0.00	0.00	0.00 %	0.00	43.55	-43.55	0.00 %	0.0
900 - Ordinary Appropriations	10,853.99	0.00	10,853.99	100.00 %	21,707.98	9,688.88	12,019.10	55.37 %	130,300.0
910 - City Service Appropriations	2,249.10	576.11	1,672.99	74.38 %	4,498.20	2,730.72	1,767.48	39.29 %	27,000.0
930 - Grant Expense	0.00	1,379.40	-1,379.40	0.00 %	0.00	1,379.40	-1,379.40	0.00 %	0.0
940 - Change in Value of Investments	0.00	0.00	0.00	0.00 %	0.00	-1,451.60	1,451.60	0.00 %	0.0
950 - Investment Expenses	0.00	0.00	0.00	0.00 %	0.00	108.66	-108.66	0.00 %	0.0
960 - Other Expenses	0.00	140.19	-140.19	0.00 %	0.00	140.19	-140.19	0.00 %	0.0
Total Fund: 01 - Operating Fund:	2,333.61	87,978.48	85,644.87		4,667.22	97,330.22	92,663.00		28,012.3
Report Total:	2,333.61	87,978.48	85,644.87		4,667.22	97,330.22	92,663.00		28,012.3



Municipal Services Com. of the City of Nei

Electric

Monthly Budget Report

Group Summary

For Fiscal: 2021-2022 Period Ending: 05/31/202

Rpts/SubCategory	Fund: 01 - Operating Fund			Variance			YTD			Variance			Total Budget
	May Budget	May Activity	(Unfavorable)	YTD Budget	YTD Activity	(Unfavorable)	Percent Remaining	Percent Remaining					
400 - User Charges	743,675.41	624,667.23	-124,008.18	1,497,350.82	1,270,854.18	-226,496.64	-15.13 %	8,987,700.0					
420 - City Service Charges	3,831.80	3,401.91	-429.89	7,663.60	6,842.34	-821.26	-10.72 %	46,000.0					
440 - Free Service Revenue	3,748.50	2,770.12	-978.38	7,497.00	6,324.48	-1,172.52	-15.64 %	45,000.0					
480 - Investment Income	3,040.45	0.15	-3,040.30	6,080.90	1,945.31	-4,135.59	-68.01 %	36,500.0					
485 - Miscellaneous Income	3,581.90	1,484.01	-2,097.89	7,163.80	3,992.54	-3,171.26	-44.27 %	43,000.0					
487 - Grant Income	0.00	54,552.98	54,552.98	0.00	54,552.98	54,552.98	0.00 %	0.0					
500 - Purchase of Power/Water	456,076.41	424,665.49	41,410.92	932,152.82	829,698.45	102,454.37	10.99 %	5,595,155.0					
505 - Purchase of Power Substation	52,865.84	52,887.00	-21.16	105,731.68	105,774.00	-42.32	-0.04 %	634,644.0					
550 - Free Service Expense	333.20	2,770.12	-2,436.92	666.40	3,125.39	-2,458.99	-368.00 %	4,000.0					
600 - Salaries and Wages	55,561.10	39,806.25	15,754.85	111,122.20	92,230.61	18,891.59	17.00 %	667,000.0					
601 - Payroll Taxes	4,351.60	3,114.47	1,217.13	8,663.20	6,943.26	1,719.94	19.85 %	52,000.0					
607 - Pension Expense	7,996.80	6,512.23	1,484.57	15,993.60	14,542.23	1,451.37	9.07 %	96,000.0					
608 - Employee Benefits	13,139.32	10,217.64	2,921.68	26,278.64	23,138.29	3,140.35	11.95 %	157,735.0					
610 - Insurance	4,165.00	0.00	4,165.00	8,330.00	5,106.30	3,223.70	38.70 %	50,000.0					
611 - Utilities	891.31	73.23	818.08	1,782.62	883.24	899.38	50.45 %	10,700.0					
612 - Storm Damage	208.25	0.00	208.25	416.50	0.00	416.50	100.00 %	2,500.0					
631 - Lines and Poles	1,557.71	9,792.80	-8,235.09	3,115.42	9,829.21	-6,713.79	-215.50 %	18,700.0					
632 - Street Lights	541.45	422.75	118.70	1,082.90	666.73	416.17	41.20 %	6,500.0					
633 - Meters and Services	358.19	471.56	-113.37	716.38	471.56	244.82	34.17 %	4,300.0					
641 - Substation	533.12	6.30	526.82	1,066.24	6.30	1,059.94	99.41 %	6,400.0					
644 - Building and Grounds	249.90	300.00	-50.10	499.80	300.00	199.80	39.98 %	3,000.0					
647 - Plant Materials and Supplies	483.14	36.01	447.13	966.28	295.66	670.62	69.40 %	5,800.0					
650 - Truck Expense	2,249.10	1,546.74	702.36	4,498.20	2,280.52	2,217.68	49.30 %	27,000.0					
651 - Allocated Equipment Costs	0.00	-24,340.00	24,340.00	0.00	-41,665.00	41,665.00	0.00 %	0.0					
661 - Tools & Equip Supplies	1,803.44	2,469.08	-665.64	3,606.88	3,783.39	-176.51	-4.89 %	21,650.0					
662 - Equipment Rental	124.95	42.57	82.38	249.90	86.45	163.45	65.41 %	1,500.0					
671 - Clothing Allowance	849.66	2,878.95	-2,029.29	1,699.32	3,069.84	-1,370.52	-80.65 %	10,200.0					
672 - Safety/Expense	266.56	67.65	198.91	533.12	208.17	324.95	60.95 %	3,200.0					
680 - Training/Seminars	633.08	0.00	633.08	1,266.16	0.00	1,266.16	100.00 %	7,600.0					
682 - Computer Expense	1,199.52	0.00	1,199.52	2,399.04	764.11	1,634.93	68.15 %	14,400.0					
684 - Professional Fees	333.20	0.00	333.20	666.40	0.00	666.40	100.00 %	4,000.0					
686 - Security System	283.22	42.40	240.82	566.44	84.80	481.64	85.03 %	3,400.0					
687 - Sampling and Testing	1,182.86	0.00	1,182.86	2,365.72	170.00	2,195.72	92.81 %	14,200.0					
691 - Depreciation-Plant and Equipment	19,283.95	0.00	19,283.95	38,567.90	17,309.58	21,258.32	55.12 %	231,500.0					
693 - Depreciation-Trucks and Auto	6,664.00	0.00	6,664.00	13,328.00	6,664.18	6,663.82	50.00 %	80,000.0					

Monthly Budget Report

For Fiscal: 2021-2022 Period Ending: 05/31/202

Electric

ReportSubcategory	May Budget	May Activity	Variance Favorable (Unfavorable)	Percent Remaining	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Remaining	Total Budget
698 - Capitalized Labor	0.00	-37,120.00	37,120.00	0.00 %	0.00	-57,245.00	57,245.00	0.00 %	0.0
700 - Office Salaries	28,322.00	61,559.12	-33,237.12	-117.28 %	56,644.00	98,417.70	-41,773.70	-73.75 %	340,000.0
706 - Payroll Taxes	2,332.40	5,460.67	-3,128.27	-134.12 %	4,664.80	8,049.54	-3,384.74	-72.56 %	28,000.0
707 - Pension Expense	4,081.70	3,968.69	113.01	2.77 %	8,163.40	8,771.60	-608.20	-7.45 %	49,000.0
708 - Employee Benefits & Related Expenses	5,127.60	4,676.57	451.03	8.80 %	10,255.20	9,148.63	1,106.57	10.79 %	61,556.0
709 - Professional Fees	3,208.08	9,153.65	-5,945.57	-185.33 %	2,915.50	10,624.34	-4,208.18	-55.59 %	38,512.5
710 - Insurance	1,457.75	0.00	1,457.75	100.00 %	2,915.50	1,509.47	1,406.03	48.23 %	17,500.0
717 - Utilities	149.94	0.00	149.94	100.00 %	299.88	160.04	139.84	46.63 %	1,800.0
721 - Bad Debts	1,082.90	0.00	1,082.90	100.00 %	2,165.80	836.70	1,329.10	61.37 %	13,000.0
722 - Administrative	6,082.97	3,296.46	2,786.51	45.81 %	12,165.94	5,520.92	6,645.02	54.62 %	73,025.0
751 - R&M Equip/Build/Grounds	1,175.36	477.76	697.60	59.35 %	2,350.72	626.93	1,723.79	73.33 %	14,110.0
761 - Office Supplies	1,274.49	167.03	1,107.46	86.89 %	2,548.98	3,024.71	-475.73	-18.66 %	15,300.0
771 - Clothing	83.30	25.27	58.03	69.66 %	166.60	110.91	55.69	33.43 %	1,000.0
780 - Training-Administrative	819.24	0.00	819.24	100.00 %	1,638.48	398.20	1,240.28	75.70 %	9,835.0
781 - Dues and Subscriptions	216.58	23.51	191.07	88.22 %	433.16	206.83	226.33	52.25 %	2,600.0
782 - Computer Expense	2,226.60	720.23	1,506.37	67.65 %	4,453.20	3,443.70	1,009.50	22.56 %	26,730.0
783 - Office Supplies	1,391.11	1,119.77	271.34	19.51 %	2,782.22	2,362.77	419.45	15.08 %	16,700.0
785 - Security System	216.58	82.78	133.80	61.78 %	433.16	378.68	54.48	12.58 %	2,600.0
788 - Telephone	824.67	727.33	97.34	11.80 %	1,649.34	1,496.91	152.43	9.24 %	9,900.0
789 - Key Accounts	229.07	0.00	229.07	100.00 %	458.14	0.00	458.14	100.00 %	2,750.0
792 - Depreciation-Furniture and Fixtures	2,499.00	0.00	2,499.00	100.00 %	4,998.00	2,290.26	2,707.74	54.18 %	30,000.0
810 - Gain on Sale of Asset	0.00	0.00	0.00	0.00 %	0.00	246.79	-246.79	0.00 %	0.0
900 - Ordinary Appropriations	44,923.69	0.00	44,923.69	100.00 %	89,847.38	44,648.28	45,199.10	50.31 %	539,300.0
920 - Special Appropriations	0.00	5,820.00	-3,820.00	0.00 %	0.00	3,820.00	-3,820.00	0.00 %	0.0
930 - Grant Expense	0.00	54,552.98	-54,552.98	0.00 %	0.00	54,552.98	-54,552.98	0.00 %	0.0
940 - Change in Value of Investments	0.00	0.00	0.00	0.00 %	0.00	-8,225.72	8,225.72	0.00 %	0.0
950 - Investment Expenses	0.00	0.00	0.00	0.00 %	0.00	615.77	-615.77	0.00 %	0.0
Total Fund: 01 - Operating Fund:	10,987.15	40,399.34	29,412.19		21,974.30	62,977.62	41,003.32		131,897.5
Report Total:	10,987.15	40,399.34	29,412.19		21,974.30	62,977.62	41,003.32		131,897.5

Performance by Security

From 1/18/2014 to 5/31/2021

City Of New Castle Unincorporated Association NFS - PPS Custom (xxxx5185)

Holdings by Account and Asset Class (Primary)

Description	Market Value (1/18/2014)	Purchases / Sales	Interest Dividends Cap. Gains	Market Value (5/31/2021)	Annualized Return % (IRR Net of Fees)
City Of New Castle Unincorporated Association NFS - PPS Custom (xxxx5185)					
Domestic Bond					
PGIM Total Return Bond Fund -Class A	.00	170,028.69	64,212.66	453,126.94	4.06
Fidelity Advisor Total Bond Fund Cl Z	.00	382,569.17	30,569.17	394,600.67	5.90
IShares 1-3 Year Treasury Bond ETF	.00	142,152.92	635.71	141,768.00	0.18
Invesco Oppenheimer Senior Floating Rate Y	.00	(206,020.62)	1,104.78	.00	0.74
IShares 20+ Year Treasury Bond ETF	.00	(24,374.82)	1,860.48	.00	25.52
Oppenheimer Senior Floating Rate Cl Y	.00	216,742.85	33,188.57	.00	3.32
PGIM Short-Term Corporate Bond Fund- Cl A	.00	(317,606.46)	572.27	.00	0.26
Pioneer Strategic Income Fund Cl Y	.00	5,766.77	63,080.77	.00	3.53
Total Domestic Bond	\$0.00	\$369,258.50	\$195,224.41	\$989,495.61	4.36
International Bond					
T. Rowe Price Global Multi-Sector Bond Fund I Cl	.00	112,328.85	9,308.85	117,280.93	6.72
PIMCO Emerging Markets Bond Fund Cl I-2	.00	56,820.93	4,800.93	58,549.61	6.11
Total International Bond	\$0.00	\$169,149.78	\$14,109.78	\$175,830.54	6.51
Fidelity Govt Money Market Capital Reserves Cl	.00	5,354.28	97.77	10,065.98	0.40
Prime Fund Capital Reserves Cl	350,000.00	(345,288.30)	1.51	.00	0.01
Total xxxc5185	\$350,000.00	\$198,474.26	\$209,433.47	\$1,175,392.13	4.22
Total Portfolio	\$350,000.00	\$198,474.26	\$209,433.47	\$1,175,392.13	4.22
Management Fees				\$14,721.84	

This report is incomplete without the accompanying disclosure page.

Report Generated on: 6/4/2021 12:02:11 PM Eastern Time



Portfolio Holdings

As of 5/31/2021

City Of New Castle Unincorporated Association NFS - PPS Custom (xxxx5185)

Holdings by Account

Description	Quantity	Price	Value (\$)	Pct. Assets (%)	Est. Annual Income (\$)	Current Yield/Dist Rate (%)*
City Of New Castle Unincorporated Association NFS - PPS Custom (xxxx5185)						
PGIM Total Return Bond Fund -Class A	31,099.996	14.57	453,126.94	38.55	11,942.40	2.64
Fidelity Advisor Total Bond Fund CZ	35,710.468	11.05	394,600.67	33.57	9,784.67	2.48
iShares 1-3 Year Treasury Bond ETF	1,642.354	86.32	141,768.00	12.06	755.48	.53
T. Rowe Price Global Multi-Sector Bond Fund I CI	9,860.449	11.87	117,280.93	9.98	3,754.57	3.20
PIMCO Emerging Markets Bond Fund CI I-2	5,539.225	10.57	58,549.61	4.98	2,376.33	4.06
Fidelity Govt Money Market Capital Reserves CI	10,065.980	1.00	10,065.98	.86	1.01	.01
Total xxx5185			\$1,175,392.13	100%	\$28,614.45	2.43%

This report is incomplete without the accompanying disclosure page.

Report Generated on: 6/4/2021 12:03:14 PM Eastern Time

ELECTRIC DEPARTMENT COMMISSION REPORT

June 9, 2021

Prepared by Artie Granger on June 9, 2021

1. Developer Projects:

a. **90 Lukens Dr:**

I. There has been no contact on this project

b. **Riverbend Subdivision:**

I. There has been no contact regarding this project over the last month.

c. **Historic Penn Farm Renovations**

I. MSC has provided estimates to Nowland and Associates for work that MSC would perform. The total estimate was for \$115,866.06. MSC labor and equipment was estimated at \$35,980.00 and materials at \$79,886.06. In the past MSC has purchased the materials and has been reimbursed by the Trustee's.

2. Capital Projects:

a. **Van Dyke Village:**

I. The Electric Department has continued to work on this project. Conduit installation is mostly complete on 14th street. The crew is currently working on installing conduits to the customer's service location and repairing roads, sidewalks, and driveways.

b. **Delaware Street:**

I. Comcast assigned construction to Urban Cable to complete the last two locations.
i. Comcast has finished and MSC will remove the pole at this location.

II. Verizon has not transferred the last location to the new underground

c. **System Undergrounding plan:**

I. There has been no conversation over the past month regarding this project.

MUNICIPAL SERVICES COMMISSION
CITY OF NEW CASTLE, DELAWARE 19720-0208
P.O. BOX 208

<http://newcastlemsc.delaware.gov/>

Office: 302 323-2330 Utility Building: 302-323-2333 Fax: 302-323-2337

ELECTRIC DEPARTMENT COMMISSION REPORT

June 9, 2021

Prepared by Artie Granger on June 9, 2021

d. **EV Chargers:**

- I. The MSC Electric department installed the EV charger in the 3rd street parking lot location. This install is complete.
- II. MSC has received the additional 8 chargers. They are currently stored at our location.

e. **6th St Traffic Light:**

- I. There has been no contact about this.

3. **Capital Purchases:**

- I. There have been no capital purchases over the last month.

4. **Operations:**

a. **Outages :**

- I. There have been 1 outages over the last month. A vehicle struck a pole on Moore's Lane. MSC crews worked with Verizon to replace the pole. MSC had 5 customers out for 4 hours.
- II. 6/01/2020 – 6/01/2021

SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
50.263	0.443	113.477	99.99004

SAIDI - is the average outage duration for each customer served.

SAIFI - is the average number of interruptions that a customer would experience.

CAIDI - gives the average outage duration that any given customer would experience.

MUNICIPAL SERVICES COMMISSION
CITY OF NEW CASTLE, DELAWARE 19720-0208
P.O. BOX 208
<http://newcastlemsc.delaware.gov/>
Office: 302 323-2330 Utility Building: 302-323-2333 Fax: 302-323-2337

ELECTRIC DEPARTMENT COMMISSION REPORT

June 9, 2021

Prepared by Artie Granger on June 9, 2021

ASAI - is the Average Service Availability Index.

5. Repairs and Maintenance:

a. Wilmington Road Substation:

- I. Our 9100 Main Breaker had a problem closing. We had a service tech from GE come and trouble shoot problem. He feels that the problem is a bad bearing and we have issued a PO for this repair. We are currently working on scheduling this to be done.

b. Dobbinsville Substation:

- I. The Electric Department performed the monthly inspection at this location.

c. System:

- I. There is nothing to update at this time.

6. Safety:

- I. Daily tailgate sections are performed each morning.

7. Training:

- I. There has been no training over the last month.

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Water Department Commission Meeting Report

June 17, 2021

Prepared By: Jay Guyer on June 9, 2021

1. Developer Projects

A. Del DOT – SR 9 / SR 273 Delaware Street Railroad Crossing Safety Improvements

1. WUM Guyer has nothing to update on this project.

B. Delaware Street Repaving – City Project

1. The Cities paving contractor Cirillo Brothers mobilized the week of May 24th to complete paving from the Wharf to 2nd Street and 2nd Street to 3rd Street is being completed the week of June 7th. Valve Boxes were marked with blue paint and alignment verified by Operators. Operators assisted the contractor with replacing several valve boxes damaged during the milling process.

C. 6th and Delaware Street Traffic Light Replacement

1. WUM Guyer and EUM Blomquist discussed with City Administrator Barthel the option of having Cirillo Brothers perform the paving of the intersection as City Council's Resolution to re-visit the option of Del DOT completing its' study of installing a 4 way stop sign moves forward. It was agreed to delay the paving of the intersection from the previously completed water main work until a determination on the traffic light vs. 4way stop sign study is complete and the work associated with the selected option is complete.

D. Riverbend Subdivision

1. WUM Guyer received additional notifications from Rail Pros that submission revisions for the water and electric utility crossings under the railroad have been submitted. WUM Guyer and WUS Jaeger visited the site to check on current conditions and observed work being performed around the Club House

2. MSC Projects

A. Advanced Metering Infrastructure – American Municipal Power (AMP)

1. WUM Guyer has nothing to update on the AMI Water Metering Project. MSC's Notice of Intent (NOI) filed on February 10th for funding the project using Delaware Division of Public Health's Drinking Water State Revolving Fund (DWSRF) was accepted. See below for the next steps to secure funding water portion of the AMI Metering Upgrade.

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Water Department Commission Meeting Report

June 17, 2021

Prepared By: Jay Guyer on June 9, 2021

B. Cross Connection Control Program

1. WUM Guyer and WUS Jaeger had a meeting with Delaware Rural Water Association and Hydro Corp Representatives to discuss Hydro Corp's program for partnering with MSC to manage the cross connection control programs. Larry LaBute, CEO of Hydro Corp, reviewed various options of the partnerships they have with other towns and water purveyors including Suez in Delaware. WUM Guyer and WUS Jaeger had a follow up meeting to demo and review Hydro Corp's Hydrossoft software they have developed to manage the data. The options will be discussed and a recommendation prepared for the next Commission Meeting.

C. PFAS Sampling - Vessel 2 Carbon Consumption

1. PFAS Sampling was completed on May 12th and the results indicated the carbon in Lead Vessel 2 is continuing to be consumed at a slow rate with minimum break through into Lag Vessel 1. The next sample testing is scheduled for June 23rd. WUM Guyer and WUS Jaeger reviewed and recommend using the regeneration option starting with the next carbon exchange. The June 23rd sample results will be evaluated when received.

D. New Castle Little League Baseball Field – Water Service Upgrade

1. WUM Guyer has nothing to update on this project.

E. Penn Farm House Renovation – Trustees

1. WUM Guyer received plans from Nowland Associates for the proposed Penn Farm house renovations. WUM Guyer and WUS Jaeger reviewed the plans and developed costs for the water service work. WUM Guyer forwarded MSC's costs to install the water service and time frame to complete it to Nowland Associates.

F. Van Dyke Village – Undergrounding Electric System

1. Water Operators continue working with the Electric crew on the Van Dyke underground electric project. 3-4 Operators are assisting with test excavations, trenching, conduit installation, backfill, restoration, concrete, and clean up.

G. School Lane and Frenchtown Road Well - VFD Drives

1. WUM Guyer has nothing to update on this project.

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June 17, 2021

Prepared By: Jay Guyer on June 9, 2021

3. Operations

A. Outages

1. There were no planned or unplanned water outages for the month of May 2021.

B. Reporting

1. The Calgon Carbon Corporation (CCC) Pilot Study Test Skid Unit is collecting and transmitting daily data to CCC. The Unit is functioning as designed with no issues and MSC continues to collect bi-weekly PFAS samples. Data from the results is showing that a combination of the Resin and Carbon maybe the best treatment option to remove a greater number of the PFAS compounds. Further evaluation and comparison of the results will be conducted as more data is collected. Adam Redding, Calgon's Technical Director plans to make a presentation on the results of the pilot study data he has accumulated at the US EPA Small Systems Workshop scheduled for September 2021.
2. WUM and WUS Jaeger completed updating the 2021 Consumer Confidence Report for the Spring / Summer Newsletter. The Newsletter is completed and in the process of being printed and mailed to our customers before the June 30th deadline. WUM Guyer contacted Artesian Water Company requesting a copy of their CCR for mailing to our customers in Boothhurst Subdivision and Edgewood Drive. Copies of the Newsletter / CCR will be e-mailed to Delaware Office of Drinking Water (ODW) and Public Advocate (PA) by the July 1st deadline and Certifications of Delivery will be completed and sent to the ODW and the PA by the July 10th deadline.
3. Americas Water Infrastructure Act of 2018 – WUM Guyer and WUS Jaeger are nearing completion on the AWIA Risk and Resilience Assessment using the EPA Guidelines for Content to ensure our assessment meets the requirements. After completing Certification to the EPA we will start updating our Emergency Response Plan for certification. The R & R A certification is due to EPA by June 30, 2021 and the ERP certification is due to EPA by December 30, 2021. Recertification of R & R A is due to EPA every 5 years going forward.
4. WUM Guyer and WUS Jaeger met the Suez Tank Maintenance Program Representative on June 3rd to review his proposal for a Managed Tank program. In this type of program, their crews handle all tank maintenance including painting for an annual fee. The proposal for their services is being reviewed.

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Water Department Commission Meeting Report

June 17, 2021

Prepared By: Jay Guyer on June 9, 2021

5. WUM Guyer started reviewing and updating the water system information used for preparing our triennial Water Supply Self Sufficiency Declaration. Water purveyors in Northern New Castle County are required to file their Self Sufficiency Certification every 3 years with the Water Supply Coordinating Council by July 1st.

C. System Repairs and Maintenance

1. Riverbend Subdivision – Flushed May 18th and June 1st to maintain Chlorine Residual.
2. Monthly Meter Reading – Completed on May 12th. Water Operators followed up on water check reads, missed reads, and replaced 14 water meter register and ERT.
3. Water Operators have continued using ESRI On-Line Maps to verify MSC Water Assets have been GPS located correctly when marking MSC water utilities for Miss Utility Ticket requests.
4. Water Operators continue performing general water system maintenance including cutting the well head protected areas, trimming around system fire hydrants, performing monthly site/equipment inspections, and reviewing the long term cut list for discrepancies.
5. System wide fire hydrant flushing is scheduled for the week of June 28th.

D. Grants and State Revolving Funds

1. Water Infrastructure Advisory Council (WIAC) Grants – RK&K continues working on a first draft of the prioritization model. Some preliminary draft deliverables were received on May 23rd for review. RK & K will forward additional draft documents to WUM Guyer and WUS Jaeger for review and discussion when completed. RK&K Project Manager Bruce Jones forward a revised schedule illustrating Task 3, 4, and 5 being completed by June 18, 2021 then moving into Task 6 (Completed August 31, 2021) and Task 7 (Completed November 30, 2021).
2. WUM Guyer received an e-mail notice from DWSRF Program Administrator Sandi Spiegel advising MSC's Notice of Intent (NOI) for a funding opportunity with the Delaware Division of Public Health's Drinking Water State Revolving Fund (DWSRF) was accepted, prioritized, and did not receive any adverse comments during the last month of the public comment period. MSC's next step to secure funding for the AMI Metering Project is to submit a full application by July 6, 2021. WUM Guyer, WUS

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Water Department Commission Meeting Report

June 17, 2021

Prepared By: Jay Guyer on June 9, 2021

Jaeger, and GM Blomquist discussed and agreed to move forward with completing the full application to fund the water portion of the AMI Metering Upgrade.

E. Equipment

1. No equipment issues to report.

F. Personnel and Training

1. No personnel issues to report at this time.
2. WUM, WUS, and Water Operators have attended several training webinars in reference to water operations, treatment, and safety for continuing education hours to maintain their operator licenses.
3. GM Blomquist, WUM Guyer, and WUS Jaeger met with the City of Newark's Public Works Director, Assistant Public Works Director, and Water Operations Superintendent to discuss operations, standards, new regulations, and to tour their recently renovated South Well Field Treatment Facility.

G. Safety

1. MSC Water Operators hold daily morning Tailgate Talks discussing jobs/tasks to be performed each day.

3. Local, State, and Federal Agencies

A. WSCC - Water Supply Coordinating Council

1. The May 27th WSCC meeting went well. Meeting minutes were approved, Water Conditions, Weather Forecast, and DRBC conditions were presented with over all water conditions being dry with one indicator moving into the watch status if the lack of rain continues. Water Utilities reviewed their reports with Council members. The next Self Sufficiency and Conservation declaration submission deadline is July 1, 2021. The Water Infrastructure Advisory Council (WIAC) made a presentation on its program and MSC/Calgon Carbon Corporation made a presentation on the PFAS Pilot Study to the Council. The Drought Advisory Guidelines Sub-committee discussed their progress and recommendations. The Council recommended the Sub-committee schedule another

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Water Department Commission Meeting Report

June 17, 2021

Prepared By: Jay Guyer on June 9, 2021

meeting to further discuss the recommendations. Completion and presentation of the Fourteenth Report to the Governor was discussed.

2. The next WSCC meeting is scheduled for September 23, 2021.
3. The next Drought Advisory Guidelines Sub – Committee meeting is pending.

B. WRA – Water Resource Agency

1. WUM Guyer resumed sending weekly pump data to the WRA Staff.

C. DEWARN – Delaware Water/Wastewater Agency Response Network

1. The next DEWARN meeting is scheduled for June 2021.

D. Water Operator Advisory Council

1. The June 3rd conference call/meeting went well. Council reviewed Water Operator License Applications and approved/denied based upon the regulations, approved the December 3rd meeting minutes, reviewed and approved new training courses from Del Tech, Delaware Rural Water Association, American Water Works association, and the US EPA. Vacant seats on the Council was discussed and the attempts being made to fill them.
2. The next meeting is scheduled for September 2, 2021.

E. WIAC - Water Infrastructure Advisory Council

1. The next meeting is scheduled for June 16, 2021.

F. Miss Utility of Delmarva Monthly Meeting

1. The next meeting is scheduled for June 17, 2021 via Zoom.

End of Report

Attachments: May 2021 Water Works Report
May 2021 Water Outage Tracking Sheet

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Monthly Water Works Report
 May 1 - 31, 2020
 Prepared By: Jay Guyer on June 9, 2020

Water Production	FT 300		Adjusted Finished		Gallons
	Raw	Total Gallons	Total Gallons	Raw	
Month					
May 2020	10,650,600	10,587,486		Raw	11,371,700
May 2021	11,371,700	11,231,161		Finished	11,231,161
Difference	721,100	643,675		Difference	-140,539
Percentage Difference	6.3	5.7		Percentage Difference	1.2

Well(s) in Operation	Basin Road	Frenchtown Road	School Lane	Cross Roads
Days Pumped	XXX	XXX	XXX	
	27	27	5	

Water Quality	MSC Average	Goal / Target Level	Range
Average Chlorine Residual	1.70 ppm	1.00 ppm	0.90 - 1.20 ppm
Average pH	7.0	7.6	7.4 - 7.8
Average Fluoride Residual	0.76 ppm	0.70 ppm	0.60 - 1.00 ppm

General Water System Report
 Routine Bacteria Sampling
 (Office of Drinking Water)

# Collected	Results	10 Absent	0 Present
		10	0

Miss Utility Locate Requests
 (Water and Electric Locates)

# Received	# Completed	# of Damages
37	37	0

Building Permit Review
 (Water Related Conflicts)

# Reviewed	# Approved	# Not Approved
31	31	0

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Monthly Water Outages / Interruptions Report

May 1 - 31, 2020

Prepared By: Jay Guyer on June 9, 2020

Planned Outage / Interruptions			
Approximate Duration		No. of	Comments
Date	Hours / Minutes	Customers	

No Planned Outages or Interruptions for the Month of May 2021.

Unplanned Outage / Interruptions			
Approximate Duration		No. of	Comments
Date	Hours / Minutes	Customers	

No Unplanned Outages or Interruptions for the Month of May 2021.

MSC Treasurer's Report Month End May 31, 2021
 Prepared by: Tara French
 Date prepared: June 9, 2021

Operating Cash April 2021 - March 2022

	BEG.	CASH RECEIPTS	OTHER CASH	TOTAL CASH RECD.	INVOICES	NSF SVC FEES	TOTAL CASH PAID	OPERATING CASH	Escrow/Mtr Depl	Total Cash
April	\$2,438,805.14	\$795,002.98	\$61,124.71	\$866,127.69	\$789,264.43	\$198,288.47	\$987,552.90	\$2,307,379.93	\$699,917.90	\$3,007,297.83
May	\$2,307,379.93	\$685,621.58	\$16,517.61	\$702,139.40	\$978,288.45	\$138,632.98	\$816,221.43	\$2,193,297.90	\$706,370.67	\$2,899,668.57
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
July	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Aug	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sept	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Oct	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Nov	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dec	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Jan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Feb	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mar	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Investments										
VANGUARD	Estimated Yield	Fidelity Govt MKKT	Estimated Yield	FIDELITY ADVISOR	Estimated Yield	Total Return Bond	Estimated Yield	EMERGING MKT	Estimated Yield	
April	\$101,161.83	3.04%	\$10,065.99	0.41%	\$393,172.78	5.96%	\$449,164.48	3.91%	\$57,665.04	5.54%
May	\$101,604.75	3.10%	\$10,065.99	0.40%	\$394,600.67	5.90%	\$453,126.94	4.06%	\$58,549.61	6.11%
June	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
July	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Aug	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Sept	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Oct	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Nov	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Dec	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Jan	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Feb	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
Mar	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
T ROWE PRICE GLOBAL	Estimated Yield	SHARES	Estimated Yield	Total Investments						
April	\$116,437.63	6.62%	\$141,682.20	0.12%	\$1,269,949.85					
May	\$117,280.98	6.72%	\$141,788.00	0.12%	\$1,276,986.88					
June	\$0.00	0.00%	\$0.00	0.00%	\$0.00					
July	\$0.00	0.00%	\$0.00	0.00%	\$0.00					
Aug	\$0.00	0.00%	\$0.00	0.00%	\$0.00					
Sept	\$0.00	0.00%	\$0.00	0.00%	\$0.00					
Oct	\$0.00	0.00%	\$0.00	0.00%	\$0.00					
Nov	\$0.00	0.00%	\$0.00	0.00%	\$0.00					
Dec	\$0.00	0.00%	\$0.00	0.00%	\$0.00					
Jan	\$0.00	0.00%	\$0.00	0.00%	\$0.00					
Feb	\$0.00	0.00%	\$0.00	0.00%	\$0.00					
Mar	\$0.00	0.00%	\$0.00	0.00%	\$0.00					

For Controls Procedures:
 Customer Service Supervisor Paula McHugh reviewed the Bank Statements
 I was able to answer her questions.
 Investment review of portfolio performance to be done quarterly.
 Quarterly statement to be distributed to commission.

Municipal Services Commission
Checkbook Register
May 31, 2021

17370	05/01/2021	COLONIAL LIFE	\$	(697.08)
17371	05/01/2021	Delta Dental of Delaware, Inc.	\$	(1,740.22)
17372	05/01/2021	Department of Human Resources Financial Services	\$	(29,244.40)
17373	05/01/2021	EyeMed	\$	(239.35)
17374	05/01/2021	Principal Financial Group	\$	(2,364.88)
17375	05/03/2021	Artesian Water Co., Inc.	\$	(1,948.41)
17376	05/03/2021	Assurance Media	\$	(977.85)
17377	05/03/2021	Comcast Business	\$	(161.30)
17378	05/03/2021	Connolly Gallagher LLP	\$	(100.00)
17379	05/03/2021	Exxon Mobil Fleet/GECC/Wex Bank	\$	(1,167.89)
17380	05/03/2021	Grainger	\$	(93.93)
17381	05/03/2021	Home Depot Credit Service	\$	(206.61)
17382	05/03/2021	Kathleen R Weirich	\$	(195.00)
17383	05/03/2021	MARKATOS SERVICES	\$	(122.50)
17384	05/03/2021	Rumsey	\$	(639.70)
17385	05/03/2021	Tri-State Battery & Alternator, LLC	\$	(69.98)
17386	05/03/2021	United Electric Supply Co	\$	(860.00)
17387	05/03/2021	US Postal Service	\$	(245.00)
17388	05/03/2021	Utility Engineers, PC	\$	(6,087.50)
17389	05/03/2021	Verizon	\$	(170.59)
17390	05/03/2021	W. B. MASON, CO., INC.	\$	(19.79)
17391	05/06/2021	Aquaflow Pump & Supply Co., Inc.	\$	(28.44)
17392	05/06/2021	Aquaflow Pump & Supply Co., Inc.	\$	(61.05)
17393	05/06/2021	Assurance Media	\$	(131.25)
17394	05/06/2021	Barbacane, Thornton & Company LLP	\$	(950.00)
17395	05/06/2021	Collins Ent Inc. (Parts Plus)	\$	(77.27)
17396	05/06/2021	Delmarva Power	\$	(33.35)
17397	05/06/2021	Martin Marietta Materials, Inc	\$	(397.41)
17398	05/06/2021	New Castle County	\$	(151.68)
17399	05/06/2021	One Call Concepts Inc	\$	(36.45)
17400	05/06/2021	Rumsey	\$	(410.56)
17401	05/06/2021	ScienceTechnologyResearchInstitute of Delaware (STRIDE)	\$	(500.00)
17402	05/06/2021	Security Instrument Corp.	\$	(296.85)
17403	05/06/2021	Verizon	\$	(120.90)
17404	05/14/2021	Maryland Child Support Account	\$	(184.62)
17405	05/14/2021	Nationwide Retirement Sol	\$	(4,451.75)
17406	05/14/2021	Delaware Dept. of Labor	\$	(696.81)
17407	05/12/2021	CATHOLIC CHARITIES, INC. LIHEAP ACCOUNT	\$	(133.91)
17408	05/18/2021	AmGUARD Insurance Company	\$	(3,337.24)
17409	05/18/2021	Anixter	\$	(1,404.00)
17410	05/18/2021	Antonio's Lawn Service	\$	(1,200.00)
17411	05/18/2021	Assurance Media	\$	(1,237.00)
17412	05/18/2021	B Safe, Inc	\$	(192.90)
17413	05/18/2021	CBM Insurance Agency LLC	\$	(5,968.00)
17414	05/18/2021	Delmarva Power	\$	(133.15)
17415	05/18/2021	First State Fleet Service	\$	(181.05)
17416	05/18/2021	Garden State Bobcat	\$	(95.98)
17417	05/18/2021	George, Miles & Buhr LLC	\$	(1,360.05)
17418	05/18/2021	ItalianKitchen	\$	(246.00)

17419	05/18/2021	Itron Inc.	\$	(5,026.70)
17420	05/18/2021	Johnson Controls Security Solutions	\$	(2,880.00)
17421	05/18/2021	KDI Inc.	\$	(144.13)
17422	05/18/2021	Keen Compressed Gas Co	\$	(77.40)
17423	05/18/2021	Mark E Davis Jr	\$	(62.00)
17424	05/18/2021	MARKATOS SERVICES	\$	(122.50)
17425	05/18/2021	Nationwide Life Ins. Co. of America	\$	(17,841.73)
17426	05/18/2021	New Castle Weekly	\$	(24.50)
17427	05/18/2021	New Horizon Communications Corp	\$	(474.65)
17428	05/18/2021	Petty Cash	\$	(71.58)
17429	05/18/2021	Pitney Bowes Purchase Power	\$	(2,015.00)
17430	05/18/2021	R. W. Greer, Inc.	\$	(369.00)
17431	05/18/2021	Rummel, Klepper and Kahl LLP	\$	(1,379.40)
17432	05/18/2021	Rumsey	\$	(3,150.40)
17433	05/18/2021	Stryker Medical	\$	(246.00)
17434	05/18/2021	Suburban Testing Labs Inc	\$	(415.00)
17435	05/18/2021	Summit Financial Corp.	\$	(8,000.00)
17436	05/18/2021	The News Journal Company	\$	(2,312.50)
17437	05/18/2021	Trans Union LLC	\$	(381.09)
17439	05/18/2021	United Electric Supply Co	\$	(81.00)
17440	05/18/2021	Verizon Wireless	\$	(503.14)
17441	05/18/2021	TRI Supply & Equipment	\$	(2,229.70)
17442	05/28/2021	Council 81	\$	(351.45)
17443	05/28/2021	Maryland Child Support Account	\$	(184.62)
17444	05/28/2021	Nationwide Retirement Sol	\$	(6,116.36)
17450	05/26/2021	Hire Right Solutions, Inc.	\$	(186.08)
17451	05/25/2021	SHELIA SAYERS	\$	(0.52)
17452	05/25/2021	MARY KATE FISHER-SHUTE	\$	(11.98)
17453	05/25/2021	KENNETH THREADGILL	\$	(497.54)
17454	05/25/2021	ROUTE 9 OLD NEW CASTLE, LLC C/O CECIL BANK	\$	(235.16)
17455	05/20/2021	DELMARVA INVESTMENT GROUP	\$	(23.78)
17456	05/20/2021	LYNETTA FLETCHER	\$	(465.93)
17457	05/20/2021	REBECCA WITKOWSKI	\$	(415.40)
17458	05/20/2021	MIRANDA MCKENNEY	\$	(418.38)
17459	05/20/2021	ADAM CONLON	\$	(106.58)
17460	05/20/2021	HENRY F GAMBACORTA	\$	(77.76)
17461	05/20/2021	HENRY F GAMBACORTA	\$	(3.04)
17462	05/20/2021	DELMARVA INVESTMENT GROUP	\$	(29.51)
17463	05/20/2021	VINCENT GAMBACORTA	\$	(17.31)
17464	05/20/2021	DELMARVA INVESTMENT GROUP	\$	(1.23)
17465	05/20/2021	DELMARVA INVESTMENT GROUP	\$	(23.64)
17466	05/26/2021	Anixter	\$	(364.00)
17467	05/26/2021	Artesian Water Co., Inc.	\$	(3.31)
17468	05/26/2021	Assurance Media	\$	(52.50)
17469	05/26/2021	Bear Materials LLC	\$	(955.00)
17470	05/26/2021	Consult Dynamics, Inc./DCA Net	\$	(20.00)
17471	05/26/2021	Coyne Chemical Co	\$	(981.75)
17472	05/26/2021	Delaware Rural Water	\$	(250.00)
17473	05/26/2021	Ferguson Enterprises, Inc.	\$	(121.00)
17474	05/26/2021	Hillyard's Inc	\$	(125.00)
17475	05/26/2021	KDI Inc.	\$	(54.57)
17476	05/26/2021	Keen Compressed Gas Co	\$	(58.00)
17477	05/26/2021	Martin Marietta Materials, Inc	\$	(392.99)
17478	05/26/2021	McCollom, D'Emilio, Smith, Uebler LLC	\$	(1,050.00)
17479	05/26/2021	MORRIS JAMES LLP	\$	(93.00)

17480	05/26/2021	United Electric Supply Co	\$	(4,685.10)
17481	05/26/2021	Verizon	\$	(277.59)
17483	05/28/2021	COLONIAL LIFE	\$	(464.72)
DFT0001224	05/06/2021	PNC BANK	\$	(2,633.14)
DFT0001234	05/19/2021	DEMEC, Inc.	\$	(52,887.00)
DFT0001235	05/14/2021	United States Treasury	\$	(7,906.09)
DFT0001236	05/14/2021	COMPTROLLER OF MARYLAND	\$	(606.45)
DFT0001237	05/14/2021	United States Treasury	\$	(8,362.00)
DFT0001238	05/14/2021	United States Treasury	\$	(1,955.60)
DFT0001239	05/14/2021	Delaware Div. of Revenue	\$	(3,339.12)
DFT0001240	05/19/2021	DEMEC, Inc.	\$	(405,032.96)
DFT0001241	05/28/2021	United States Treasury	\$	(25,316.37)
DFT0001242	05/28/2021	COMPTROLLER OF MARYLAND	\$	(606.45)
DFT0001243	05/28/2021	United States Treasury	\$	(16,152.98)
DFT0001244	05/28/2021	United States Treasury	\$	(3,777.66)
DFT0001245	05/28/2021	Delaware Div. of Revenue	\$	(7,231.78)
DFT0001246	05/03/2021	OpenEdge	\$	(483.73)
DFT0001247	05/03/2021	OpenEdge	\$	(1,705.25)
			\$	<u>(676,288.45)</u>