

Municipal Services Commission Monthly Meeting
December 18, 2025 – 9:00 a.m.
216 Chestnut Street New Castle, Delaware

The meeting was called to order at 9:00 a.m. with Mr. Scott Blomquist, Secretary, presiding.

Present: David Atherton, Commissioner, President
John Wik, Commissioner
Scott L. Blomquist, Secretary
Antonina Tantillo, City Administrator

Absent: Mayor Valarie W. Leary, Commissioner

Staff in Attendance: Kendrick Natale, Comptroller
Artie Granger, Manager, Electric Utility
Jay Guyer, Manager, Water Utility
Jillian Jurczyk, USF Rates Manager

Mr. Blomquist convened the meeting at 9:00 a.m. Roll call followed and a quorum to conduct business was declared.

Minutes

November 20, 2025 – **A motion to approve the minutes of the November 20, 2025, regular Board meeting and executive session as presented was made by Commissioner Wik, seconded by Commissioner Atherton, and was unanimously passed.**

Utility Financial Solutions presentation – Electric and Water Rate Design

Ms. Jurczyk, USF Rates Manager, gave a presentation on the financial projection for FYE 2027-2032 and the proposed rate design for FY 2027. Throughout the presentation Ms. Jurczyk responded to questions from the Commissioners. The Commissioners and Staff discussed options with Ms. Jurczyk in depth. In response to questions from Commissioner Atherton, Ms. Jurczyk adjusted her computations to reflect a customer base increase and to smooth out the rate adjustment for the Commissioners to consider. The Commissioners debated the benefit of offering a discount to customers who agree to receive only an e-bill and how that process would work. Commissioner Wik stated that it would be prudent for the Commissioners and Staff to begin thinking about an increase of customer growth and begin to build that into the analysis. During discussion Ms. Tantillo noted that the City does not have a formal development plan. Ms. Jurczyk stated that she would research line extension and provide an answer to the Commissioners' question regarding that potential scenario.

At the conclusion of the presentation, Mr. Blomquist stated that he would reach out to Ms. Jurczyk with further direction from the Commissioners.

Comptroller/Treasurer Report – Mr. Natale reporting

(See attached report)

Mr. Natale stood on his report, pointing out highlights:

- The Water and Electric Budget requests for 2027 contain the revenue neutral rate adjustments, accounting for additional litigation settlements in the Water fund.
- Water decreased by \$313,000 mostly in capital.
- Electric decreased by \$570,000 mostly in capital.

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- No service cuts will be made in December due to the weather.

Electric Department Report – Mr. Granger reporting

(See attached report)

Mr. Granger stood on his report, pointing out highlights:

- Mr. Granger drafted a PO for SEL to get the SCADA project moving.
- Mapping is moving forward.
- A general scope has been developed for Wilmington Road.

Water Department Report – Mr. Guyer reporting

(See attached report)

Mr. Guyer stood on his report, pointing out highlights:

- Data reports to WRA have stopped for the winter. Mr. Guyer noted they are mainly interested in data for the months April through October when temperatures are high.
- All projects are progressing and completed projects are being closed out.
- Riverbend – The rest of the information has been received for Norfolk Southern.
- Delaware Street Railroad Crossing – Mr. Guyer will reach out to the Engineer after January 1st to get a set of plans to put the Water main adjustments on and advertise the work for bids.
- Treatment Facility – A follow-up meeting is scheduled for next week.
- 14th Street – A draft set of plans for the water main extension is being reviewed.
- East Basin Superfund Site – A follow-up meeting was held with DNREC. The first round of sampling is scheduled for January 14, 2026. Split sampling will be done to compare MSC's results with theirs.
- PFAS Litigation – A settlement was received from the DuPont Phase 1 Action Fund. Mr. Guyer will follow-up on the payment schedule.
- There was one water main break two weeks ago at 506 West 11th Street. Pressure in the main was never lost and the issue was resolved within an hour.

Secretary's Report – Mr. Blomquist reporting

DEMEC:

- The DEMEC executive session was cancelled.
- December – January: Total demand was .7% higher than last year.
- Unrestricted cash: \$78.9M, which was \$19M over the target. They have 135 days cash on hand. In response to questions from Messrs. Blomquist and Natale it was noted that the Ratings Agencies are saying they need more than that. Another Cash Reserve Study will be done this year.
- RSR was higher than prior year.
- Total Income YTD: \$200M.
- The Board discussed and approved the 2026 Budget. The wholesale rate remained the same.

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New Castle:

- Mr. Blomquist had several meetings with USF.
- A CISA meeting is scheduled for today.
- Several meetings were held with DEMA to review current grants and compliance reporting.
- The newsletters for this year have been mailed to customers.

In response to a question from Commissioner Wik, Mr. Blomquist stated that there has been no further discussion with DNREC regarding their request for cybersecurity data for the Delaware Grid Analysis. Mr. Blomquist noted that the report was due to be completed by the end of 2025, and their current goal is to have it completed by June. The general consensus of all municipalities was that information should not be provided.

Next Regular Meeting

The Commissioners set the January Board meeting to be Thursday, January 22, 2026, at 9:00 a.m.

There being no further business to discuss, Mr. Blomquist called for a motion to adjourn.

A motion to adjourn was made by Commissioner Atherton and seconded by Commissioner Wik. The motion passed unanimously and the meeting adjourned at 10:32 a.m.



Kathleen R. Weirich
Stenographer

Approved: _____



Comptroller/Treasurer's Report



**Municipal Services Commission
of the City of New Castle**

December 18, 2025 Commission Meeting
Prepared By: Ken Natale, CPFO on December 11, 2025

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Cash & Investments

As of November 30, 2025 the cash balances were:

M&T Bank Checking:	\$ 511,664
M&T Investment Sweep:	5,500,730
M&T Bank Restricted	1,740,607
Petty Cash/Change Fund:	899
Total Cash on Hand:	\$ 7,753,900



A condensed cash flow summary for November is provided below for the operating accounts:

Beginning Balance	\$ 6,090,235
Cash from customers	925,262
Interest Income	18,151
Legal Settlements	-
Refunds to customers - deposits	(1,317)
Payments to suppliers for goods & services*	(873,957)
Bank service fees	(645)
Payments to employees for services	(144,436)
Net Cash Provided (Used)	(76,942)
Ending Cash Balance	\$ 6,013,293

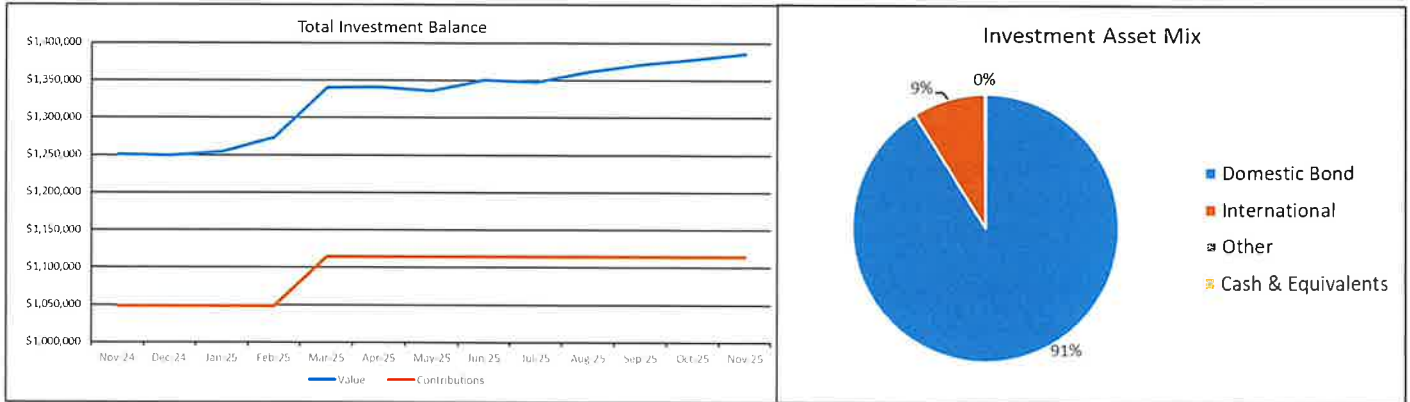
*A detailed check register for the month is available on page 3 of this report.

As of November 30, 2025 the value of the Commission's investment portfolio totaled \$1,385,515 which is a net gain of \$7,739 (0.6%) from the prior month.

The M&T Investment Sweep account is where cash that is not immediately needed for operations is placed to earn interest on the funds. Currently, those funds are invested in a Goldman Sachs Government Money Market Mutual Fund (FGTXX) which currently pays 3.84% interest and has a stable net asset value of \$1.00.

Overall, there were 166 days unrestricted cash on hand at November 30 (+2 day from prior month) when including the value of the Commission's investment portfolio which is held in liquid assets (mutual and exchange traded funds), and excluding cash due to developers not held in restricted accounts. The water fund as of November 30 had 204 days unrestricted cash on hand (+3 from prior month) while the electric utility had 151 days unrestricted cash on hand (no change from the prior month).

Comptroller/Treasurer's Report – December 18, 2025



The “domestic bond” category in the *Investment Asset Mix* chart above, includes US Government instruments and corporate bonds of US based organizations. The “international” category includes debt instruments of foreign governments as well as corporate bonds issued by foreign corporations. The “other” category is Prudential Financial, Inc. stocks, due to current market instability, the investment advisors have recommended delaying the liquidation of these stocks until the end of the second quarter.

The Commission’s investment portfolio was invested in the following securities:

Holdings	Symbol	Market Value	Est. Yield
Money Markets			
Insured Cash Accounts		\$ 819	0.50%
Mutual Funds			
PGIM Total Return Bond CL A	PDBAX	239,041	4.27%
Fidelity Advisor Total Bond CL	FEPIX	373,606	4.33%
T Rowe Price Global Multi Sector Bond I	PGMSX	121,910	5.17%
Vanguard Intermediate Term Treasury	VFIUX	152,859	3.97%
Exchange Traded Funds			
iShares Trust 1-3 Year Treasury Bond EFT	SHY	497,280	3.87%
Total		\$ 1,385,515	4.19%

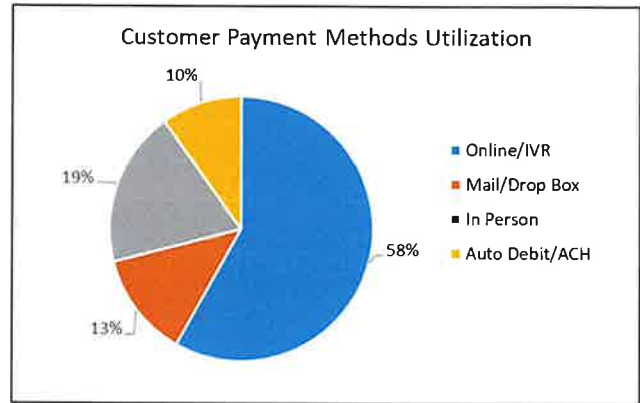
NOVEMBER 2025 - CHECK REGISTER

Number	Date	Vendor Name	Payment
202234	11/13/2025	Delmarva Power	\$ 139.85
202233	11/13/2025	Delaware Solid Waste Authority	21.60
DFT0002723	11/7/2025	United States Treasury	22,808.46
DFT0002737	11/21/2025	United States Treasury	22,330.49
DFT0002740	11/21/2025	United States Treasury	10,010.42
202246	11/25/2025	AUI Inc	2,564.44
202232	11/13/2025	Antonio's Lawn Service	2,235.00
202238	11/13/2025	Security Instrument Corp.	296.85
202241	11/13/2025	Wesco Receivables Corp.	223.80
202250	11/25/2025	Delta Dental of Delaware Inc	1,871.76
202245	11/25/2025	Artesian Water Co Inc	2,376.88
202256	11/25/2025	Pennoni Associates Inc.	4,342.50
202248	11/25/2025	Consult Dynamics Inc DCA Net	20.00
202258	11/25/2025	Trans Union LLC	291.38
202249	11/25/2025	Council 81	499.40
202247	11/25/2025	Auto Port Inc.	301.95
DFT0002708	11/1/2025	Department of Human Resources Financial Services	49,256.08
DFT0002725	11/3/2025	OpenEdge	1,771.10
DFT0002724	11/3/2025	OpenEdge	114.70
DFT0002744	11/28/2025	COMPTROLLER OF MARYLAND	1,383.26
202252	11/25/2025	Kathleen R Weirich	172.50
DFT0002742	11/21/2025	Martin Marietta Materials Inc	745.63
202236	11/13/2025	Kendall Electric INC	1,106.00
DFT0002727	11/7/2025	M&T ONE CARD	55,977.34
DFT0002741	11/21/2025	M&T ONE CARD	16,453.71
DFT0002730	11/17/2025	BRINKS CAPITAL	921.10
202237	11/13/2025	PARAGON INSURANCE HOLDING INC	51,040.60
DFT0002720	11/7/2025	T. ROWE PRICE RETIREMENT PLAN SERVICE INC	7,035.09
202240	11/13/2025	T. ROWE PRICE RETIREMENT PLAN SERVICE INC	1,337.50
202239	11/13/2025	T. ROWE PRICE RETIREMENT PLAN SERVICE INC	197.50
DFT0002734	11/21/2025	T. ROWE PRICE RETIREMENT PLAN SERVICE INC	7,013.22
DFT0002738	11/21/2025	T. ROWE PRICE RETIREMENT PLAN SERVICE INC	2,520.00
202254	11/25/2025	Keystone Engineering Group Inc	1,516.70
DFT0002728	11/7/2025	United Electric Supply Co	61.16
DFT0002729	11/10/2025	Nationwide Life Ins. Co. of America	23,703.60
202257	11/25/2025	Principal Financial Group	2,452.34
202255	11/25/2025	McBride & Ziegler Inc.	1,604.00
202235	11/13/2025	KDI Inc.	766.70
202253	11/25/2025	KDI Inc.	135.33
DFT0002731	11/19/2025	DEMEC Inc	556,254.69
202251	11/25/2025	DEMEC Inc	915.54
DFT0002726	11/7/2025	Contractors Materials LLC	335.10
DFT0002743	11/25/2025	Delaware Div. of Revenue	18,832.00
		TOTAL PAYMENTS	\$873,957.27

Customer Service/Billing

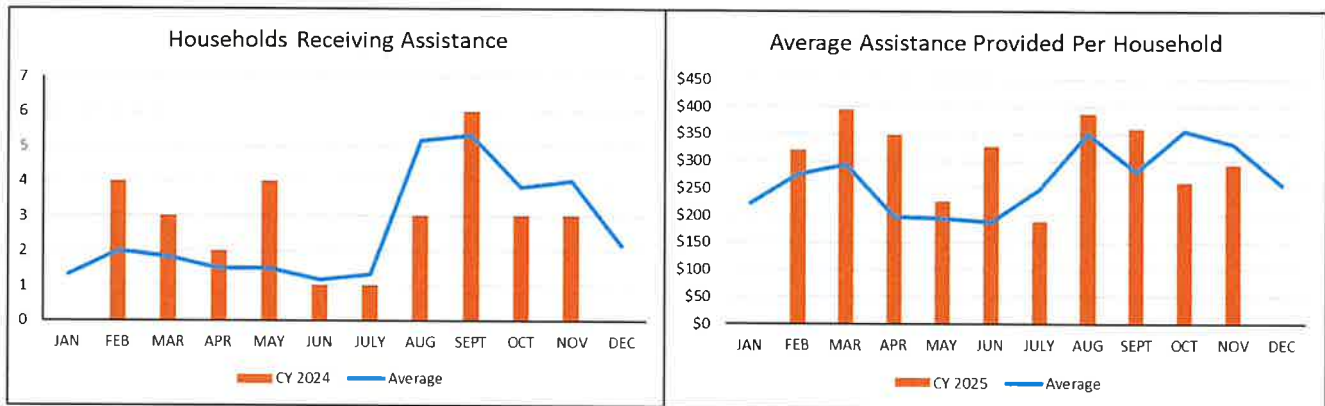
Since the previous meeting, the Customer Service Department processed:

Bills sent	3,290
Delinquent & past due notices	401
Automated phone notifications	552
Payment arrangements	9
Contracts	3
Service cuts for non-payment	16
Accounts sent to collections	6
Electric bad debt write-offs	\$0.00
Applications for service	22



New Castle Cares

The Salvation Army oversees the New Castle Cares Fund which is funded by the Commission to assist households having trouble making their utility payments. During the month of November, the fund assisted three customers with an average of \$293. The maximum allowed by the program is \$400. The current balance in the fund is \$7,000.



In addition to assistance provided through the New Castle Cares fund, seven customers received an average of \$203 from other agencies or nonprofits that provide assistance for utility bills.

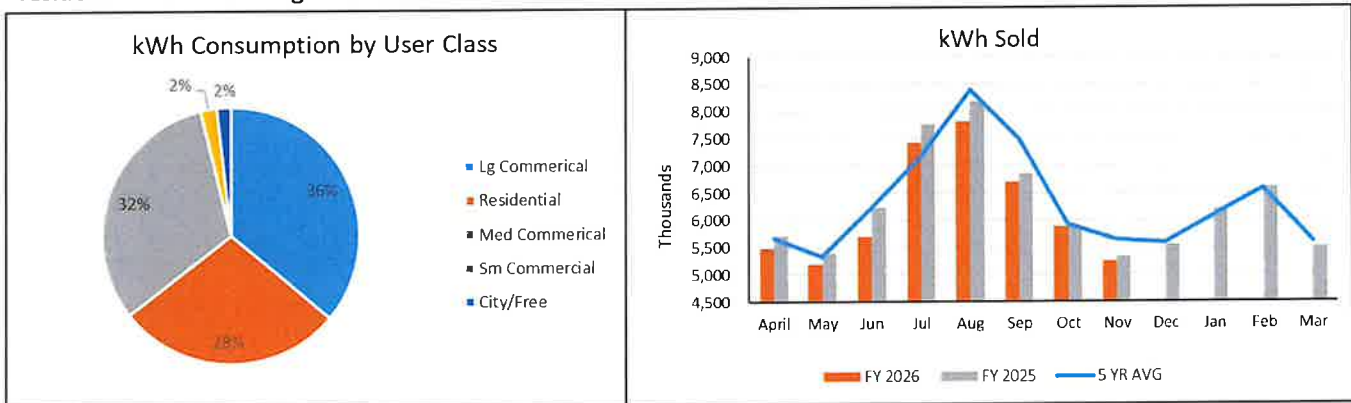
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Electric Revenues

User charges are \$134,000 below budget fiscal year to date. November kWh sales were 1.8% lower compared to the same period last year. Consumption for the fiscal year to date was approximately 4.7% lower than the 5-year average year to date, and 3.7% lower than the prior year to date.

Fiscal year to date, billed consumption is down 1.7 million kWh. That amount tracks with a reduction in kWh billed to MSC from DEMEC.

Cooler than normal summer temperatures were part of the reason for this decrease in consumption. November demand charges were down 16% for MSC's largest commercial customer compared to the prior year. According to the customer, this is the result of the imposition of tariffs by the federal government which have caused them to reduce their production. In the current month, this decrease was partially offset by an increase in consumption by residential and other large commercial customers.



Electric Expenses

Electric operating expenses have an favorable variance (\$101,000) on the budgetary basis. Variances related to power purchase are due to decreased consumption by customers year to date. The positive variances in salaries and benefits is related to health insurance premiums not increasing as much as anticipated in July, changes in employee enrollments, and timing of salary accruals. The \$23,000 negative variance in miscellaneous expense is related to changes in how the allowance for bad debts is calculated. The \$14,000 negative variance in repairs and maintenance is due to increased expense for "lines and poles" fiscal year to date compared with prior years. The \$60,000 negative variance in administrative professional fees is the result of changes in timing of payments for software licensing and \$7,000 unplanned expense to make changes to the AMI system's programming to accommodate the special billing rate for the General Service Customer class. In total it is not anticipated that electric expenses will be over budget at fiscal year-end.

After accounting for non-operating revenues and expenses, there is an increase in net position on the budgetary basis of \$324,000 which is \$358,000 better than anticipated. Which is driven by capital projects proceeding not as quickly as anticipated, the donation of \$200,000 in materials for Riverbend Infrastructure, and gains from the sale of a retired truck and higher than anticipated interest revenue.

When converting from the budgetary basis of accounting to generally accepted accounting principles there is a decrease in the increase in net position to \$282,000 which is the result of non-cash transactions, such as depreciation, changes in compensated absences and converting capital outlays to capital assets.

Municipal Services Commission
Budget to Actual Comparison (non GAAP) – Electric
As of November 30, 2025

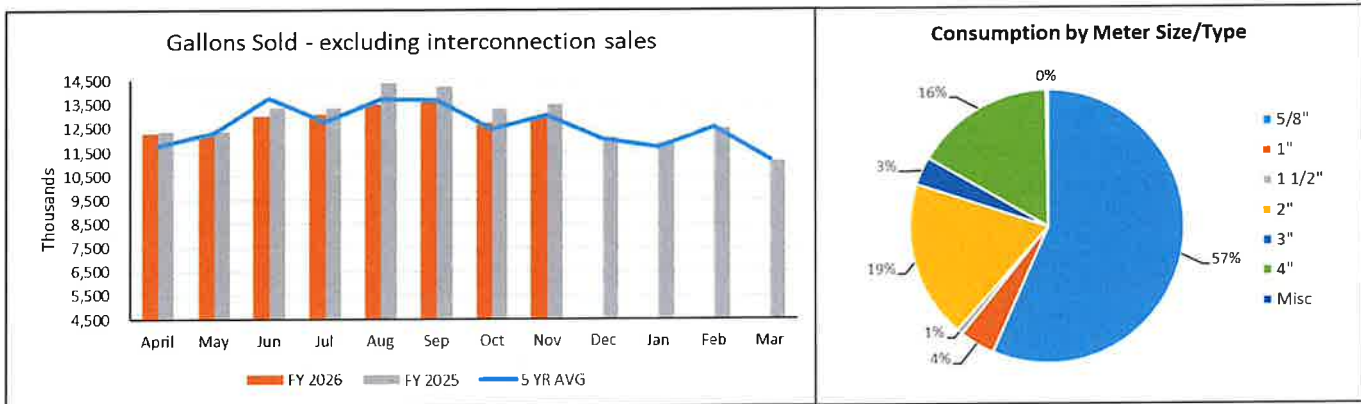
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	YTD Budget	YTD Activity	Variance	Total Budget
Operating Revenues				
User Charges	7,490,331	7,356,595	(133,736)	10,909,814
City & MSC Services	27,810	27,507	(303)	41,200
Miscellaneous Income	227,368	254,603	27,235	878,550
<i>Total Operating Revenues</i>	<u>7,745,509</u>	<u>7,638,705</u>	<u>(106,804)</u>	<u>11,829,564</u>
Less: Free Service	3,713	4,979	(1,266)	8,000
<i>Net Operating Revenues</i>	<u>7,741,796</u>	<u>7,633,726</u>	<u>(108,070)</u>	<u>11,821,564</u>
Operating Expenses				
<i>Operations Dept</i>				
Purchase of electric for resale	5,112,024	5,005,842	106,182	7,644,720
Salaries and benefits	901,235	844,497	56,738	1,338,634
Professional fees	35,942	23,895	12,047	63,404
Repairs and maintenance	71,683	86,099	(14,416)	262,812
Other purchased services	46,272	43,531	2,741	46,660
Supplies and materials	31,183	38,174	(6,991)	48,262
<i>Total operations</i>	<u>6,198,339</u>	<u>6,042,038</u>	<u>156,301</u>	<u>9,404,492</u>
<i>General & administrative</i>				
Salaries and benefits	429,523	401,449	28,074	636,880
Professional fees	92,668	152,291	(59,623)	216,944
Repairs and maintenance	14,921	15,777	(856)	22,481
Other purchased services	41,350	33,590	7,760	47,170
Supplies and materials	10,139	7,562	2,577	14,410
Miscellaneous	10,000	33,098	(23,098)	10,000
Debt Service	82,013	92,192	(10,179)	123,069
<i>Total general & administrative</i>	<u>680,614</u>	<u>735,959</u>	<u>(55,345)</u>	<u>1,070,954</u>
<i>Total operating expenses</i>	<u>6,878,953</u>	<u>6,777,997</u>	<u>100,956</u>	<u>10,475,446</u>
Operating Income	<u>862,843</u>	<u>855,729</u>	<u>(7,114)</u>	<u>1,346,118</u>
Nonoperating revenue(expense)				
Investment income	70,467	103,217	32,750	104,500
Investment expense	(2,959)	(2,154)	805	(4,000)
Unrealized gain(loss) on investments	-	15,578	15,578	-
Grant income	53,312	-	(53,312)	80,000
Other Expense	-	(35,889)	(35,889)	-
Capital outlays	(597,581)	(419,364)	178,217	(896,618)
Appropriations				
Mayor and Council	(419,832)	(404,771)	15,061	(630,000)
Special	-	(4,300)	(4,300)	-
Contributed Capital	-	200,090	200,090	-
<i>Total nonoperating revenue(expense)</i>	<u>(896,593)</u>	<u>(531,051)</u>	<u>365,542</u>	<u>(1,346,118)</u>
Change in Net Position	(33,750)	324,678	358,428	-

Water Revenues

User charges have a favorable variance of \$2,000 for the fiscal year. Consumption for the month of November was down 4.0% compared with the same period last year. Fiscal year to date, excluding sales to Artesian, sales are consistent with the five-year average and down 3% from the prior year's fiscal year to date. Fiscal year to date, sales to Artesian account for \$20,000 of the \$2,000 favorable variance in user charges, without the sales to Artesian, the \$2,000 favorable variance above would be a \$18,000 negative variance. In August MSC received \$732,000 in miscellaneous revenue related to the first installment of a PFAS settlement. In October, MSC received a second installment payment of \$1.4 million.

Finance staff is working with the independent auditors to determine if these revenues should continue to be reported as miscellaneous operating revenues or if they can be reported elsewhere on the statement of Revenues Expenses and Changes in Net Position. Additionally, staff is working with the auditors to determine if there is a reasonable estimate of the full settlement that should be booked as current year revenue. As a result, this presentation, and amount may change as more information becomes available.



Water Expenses

Water operating expenses have a favorable year to date variance (\$56,000) on the budgetary basis. The positive variances in salaries and benefits is related to health insurance premiums not increasing as much as anticipated in July, changes in employee enrollments, and timing of salary accruals. The \$11,000 variance in Miscellaneous is related to estimated bad debt expense for tenant accounts in collections which are unlikely to be recovered. Other variances are the result of timing differences and are expected to be eliminated as the year progresses.

After accounting for non-operating revenues and expenses, there is an increase in net position on the budgetary basis of \$5.5 million which is \$6.3 million better than anticipated. This is a combination of miscellaneous revenues from the PFAS settlement discussed above as well as donated water infrastructure in Riverbend.

When converting from the budgetary basis of accounting to generally accepted accounting principles there is a decrease in the increase in net position to \$5.2 million which is the result of non-cash transactions, such as depreciation, changes in compensated absences and converting capital outlays to capital assets.

**Municipal Services Commission
Budget to Actual Comparison (non GAAP) – Water
As of November 30, 2025**

	YTD Budget	YTD Activity	Variance	Total Budget
Operating Revenues				
User Charges	2,035,554	2,037,943	2,389	3,040,436
City & MSC Services	28,081	24,610	(3,471)	40,223
Miscellaneous Income	16,453	2,177,497	2,161,044	1,138,586
<i>Total Operating Revenues</i>	2,080,088	4,240,050	2,159,962	4,219,245
Less: Free Service	2,624	2,711	(87)	4,000
<i>Net Operating Revenues</i>	2,077,464	4,237,339	2,159,875	4,215,245
Operating Expenses				
<i>Operations Dept</i>				
Purchase of water for resale	16,000	18,805	(2,805)	24,000
Salaries and benefits	837,459	794,601	42,858	1,242,438
Professional fees	37,260	16,816	20,444	57,540
Repairs and maintenance	138,217	162,879	(24,662)	229,381
Other purchased services	51,350	43,451	7,899	51,350
Supplies and materials	22,303	31,951	(9,648)	49,782
<i>Total operations</i>	1,102,589	1,068,503	34,086	1,654,491
<i>General & administrative</i>				
Salaries and benefits	249,794	238,895	10,899	371,652
Professional fees	128,228	114,706	13,522	186,407
Repairs and maintenance	12,492	12,797	(305)	18,911
Other purchased services	35,715	27,909	7,806	41,230
Supplies and materials	9,362	5,997	3,365	13,375
Miscellaneous	-	10,524	(10,524)	-
Debt Service	18,000	20,428	(2,428)	36,000
<i>Total general & administrative</i>	453,591	431,256	22,335	667,575
<i>Total operating expenses</i>	1,556,180	1,499,759	56,421	2,322,066
Operating Income	521,284	2,737,580	2,216,296	1,893,179
Nonoperating revenue(expense)				
Investment income	11,779	26,794	15,015	17,500
Investment expense	(370)	(380)	(10)	(500)
Unrealized gain(loss) on investments	-	2,749	2,749	-
Grant expense	-	(82,750)	(82,750)	-
Other Expense	-	(11,415)	(11,415)	-
Capital Outlays	(1,125,958)	(69,676)	1,056,282	(1,689,179)
Appropriations				
Mayor and Council	(117,286)	(127,509)	(10,223)	(176,000)
City Services	(29,723)	(30,926)	(1,203)	(45,000)
Contributed Capital	-	3,067,232.00	3,067,232	-
<i>Total nonoperating revenue(expense)</i>	(1,261,558)	2,774,119	4,035,677	(1,893,179)
Change in Net Position	(740,274)	5,511,699	6,251,973	-

UNAUDITED

**Municipal Services Commission
Statement of Net Position
As of November 30, 2025 and 2024**

	2026	2025
ASSETS:		
Current assets:		
Cash and equivalents	\$ 6,013,293	\$ 2,696,853
Investments	1,385,515	1,260,454
Accounts receivable, net	734,547	843,078
Inventories	1,081,756	1,015,432
Prepays	65,589	104,730
Restricted cash	1,740,067	1,236,893
Total current assets	<u>11,020,767</u>	<u>7,157,440</u>
Noncurrent assets:		
Capital assets not being depreciated:		
Land	43,796	43,796
Construction in progress	668,652	595,487
Capital assets net of accumulated depreciation:		
Buildings	623,367	655,095
Equipment	651,306	603,627
Infrastructure	18,740,176	16,119,353
Total noncurrent assets	<u>20,727,297</u>	<u>18,017,358</u>
Total assets	<u>31,748,064</u>	<u>25,174,798</u>
DEFERRED OUTFLOWS OF RESOURCES		
Pension	501,638	327,027
Total deferred outflows	<u>501,638</u>	<u>327,027</u>
LIABILITIES		
Current liabilities:		
Accounts payable	754,802	715,615
Accrued liabilities	57,661	54,538
Customer Deposits	1,785,306	1,300,403
Total current liabilities	<u>2,597,769</u>	<u>2,070,556</u>
Noncurrent liabilities:		
Due within one year	109,529	102,456
Due in more than one year	2,737,328	2,144,337
Total noncurrent liabilities	<u>2,846,857</u>	<u>2,246,793</u>
Total liabilities	<u>5,444,626</u>	<u>4,317,349</u>
DEFERRED INFLOWS OF RESOURCES		
Pension	309,547	348,995
Total deferred inflows	<u>309,547</u>	<u>348,995</u>
NET POSITION		
Net investment in capital assets	19,946,084	17,167,130
Unrestricted	6,549,445	3,668,351
Total net position	<u>\$ 26,495,529</u>	<u>\$ 20,835,481</u>

UNAUDITED

Municipal Services Commission
Statement of Revenues, Expenses, and Changes in Net Position
As of November 30, 2025 and 2024

	2026	2025
Operating Revenues:		
Water sales	\$ 2,062,553	\$ 1,999,573
Power sales	7,384,102	7,260,470
Miscellaneous	2,384,796	48,920
Total operating revenues	11,831,451	9,308,963
Less: free service	(7,690)	(6,508)
Net operating revenues	11,823,761	9,302,455
Operating Expenses		
Purchase of water and power	5,024,647	5,079,761
Salaries and benefits	2,282,865	1,949,632
Repairs and maintenance	270,138	217,111
Professional fees	390,458	309,667
Supplies	83,684	64,214
Other purchased services	148,481	132,776
Miscellaneous	43,622	16,090
Depreciation	887,169	864,428
Total operating expenses	9,131,064	8,633,679
Operating income (loss)	2,692,697	668,776
Noncapital subsidies		
Intergovernmental	-	-
Appropriations to Mayor & Council of New Castle:		
Ordinary	(532,280)	(486,557)
City Services	(30,926)	(30,265)
Special	(4,300)	(3,187)
Total noncapital subsidies	(567,506)	(520,009)
Operating income(loss) and noncapital subsidies	2,125,191	148,767
Nonoperating revenues (expenses):		
Investment earnings	145,203	128,993
Gain(loss) on disposal of fixed assets	17,143	1,772
Grant revenue - restricted for capital assets	3,267,322	1,803,402
Interest expense	(48,611)	(24,319)
Total nonoperating revenues (expenses)	3,381,057	1,909,848
Increase (decrease) in net position	5,506,248	2,063,589
Net position - beginning	20,989,281	18,771,892
Net position - ending	\$ 26,495,529	\$ 20,835,481

UNAUDITED

Comptroller/Treasurer's Report – December 18, 2025

**Municipal Services Commission
Combining Balance Sheet by Department
As of November 30, 2025 and 2024**

	Water		Electric		Total	
	2026	2025	2026	2025	2026	2025
ASSETS:						
Current assets:						
Cash and equivalents	2,198,240.00	-	3,815,053.00	2,696,853.00	6,013,293	2,696,853
Investments	207,827.00	189,068.00	1,177,688.00	1,071,386.00	1,385,515	1,260,454
Accounts receivable, net	271,381.00	192,785.00	463,166.00	650,293.00	734,547	843,078
Inventories	273,687.00	301,551.00	808,069.00	713,881.00	1,081,756	1,015,432
Prepays	24,462.00	40,564.00	41,127.00	64,166.00	65,589	104,730
Restricted cash	-	-	1,740,067.00	1,236,893.00	1,740,067	1,236,893
Total current assets	2,975,597.00	723,968.00	8,045,170.00	6,433,472.00	11,020,767	7,157,440
Noncurrent assets:						
Capital assets not being depreciated:						
Land	43,796.00	43,796.00	-	-	43,796	43,796
Construction in progress	153,541.00	124,818.00	515,111.00	470,669.00	668,652	595,487
Capital assets net of accumulated depreciation:						
Buildings	283,683.00	298,109.00	339,684.00	356,986.00	623,367	655,095
Equipment	417,909.00	268,287.00	233,397.00	335,340.00	651,306	603,627
Infrastructure	11,766,818.00	9,033,801.00	6,973,358.00	7,085,552.00	18,740,176	16,119,353
Total noncurrent assets	12,665,747.00	9,768,811.00	8,061,550.00	8,248,547.00	20,727,297	18,017,358
Total assets	15,641,344.00	10,492,779.00	16,106,720.00	14,682,019.00	31,748,064	25,174,798
DEFERRED OUTFLOWS OF RESOURCES						
Pension	223,882.00	140,270	277,756.00	186,757.00	501,638	327,027
Total deferred outflows	223,882.00	140,270	277,756.00	186,757.00	501,638	327,027

(Continued)

UNAUDITED

**Municipal Services Commission
Combining Balance Sheet by Department
As of November 30, 2025 and 2024**

	Water		Electric		Total	
	2026	2025	2026	2025	2026	2025
LIABILITIES						
Current liabilities						
Accounts payable	78,727.00	55,432.00	676,075.00	660,183.00	754,802	715,615
Accrued liabilities	25,953.00	24,542.00	31,708.00	29,996.00	57,661	54,538
Customer Deposits	33,879.00	17,855.00	1,751,427.00	1,282,548.00	1,785,306	1,300,403
Due to other funds		505,137.00	-	(505,137.00)	-	-
Total current liabilities	138,559.00	602,966.00	2,459,210.00	1,467,590.00	2,597,769	2,070,556
Noncurrent liabilities:						
Due within one year	24,937.00	22,197.00	84,592.00	80,259.00	109,529	102,456
Due in more than one year.	1,242,568.00	1,023,501.00	1,494,760.00	1,120,836.00	2,737,328	2,144,337
Total noncurrent liabilities	1,267,505.00	1,045,698.00	1,579,352.00	1,201,095.00	2,846,857	2,246,793
Total liabilities	1,406,064.00	1,648,664.00	4,038,562.00	2,668,685.00	5,444,626	4,317,349
DEFERRED INFLOWS OF RESOURCES						
Pension	140,839.00	159,729.00	168,708.00	189,266.00	309,547	348,995
Total deferred inflows	140,839.00	159,729.00	168,708.00	189,266.00	309,547	348,995
NET POSITION						
Net investment in capital assets	12,256,569.00	9,388,760.00	7,689,515.00	7,778,370.00	19,946,084	17,167,130
Unrestricted	2,061,754.00	(564,104.00)	4,487,691.00	4,232,455.00	6,549,445	3,668,351
Total net position	14,318,323.00	8,824,656.00	12,177,206.00	12,010,825.00	26,495,529	20,835,481

UNAUDITED

**Municipal Services Commission
Combining Schedules of Revenues, Expenses, and Changes in Net Position by Department
For the eight months ending November 30, 2025 and 2024**

	Water		Electric		Total	
	2026	2025	2026	2025	2026	2025
Operating Revenues:						
Charges for services	\$ 2,062,553	\$ 1,999,573	\$ 7,384,102	\$ 7,260,470	\$ 9,446,655	\$ 9,260,043
Miscellaneous	2,166,082	21,918	218,714	27,002	2,384,796	48,920
Total operating revenues	4,228,635	2,021,491	7,602,816	7,287,472	11,831,451	9,308,963
Less: free service	(2,711)	(2,153)	(4,979)	(4,355)	(7,690)	(6,508)
Net operating revenues	4,225,924	2,019,338	7,597,837	7,283,117	11,823,761	9,302,455
Operating Expenses						
Purchase of water and power	18,805	14,112	5,005,842	5,065,649	5,024,647	5,079,761
Salaries and benefits	1,025,861	953,727	1,257,004	995,905	2,282,865	1,949,632
Repairs and maintenance	168,262	209,646	101,876	7,465	270,138	217,111
Professional fees	214,272	146,082	176,186	163,585	390,458	309,667
Supplies	37,948	35,770	45,736	28,444	83,684	64,214
Other purchased services	71,360	62,402	77,121	70,374	148,481	132,776
Miscellaneous	10,524	4,401	33,098	11,689	43,622	16,090
Depreciation	377,806	340,295	509,363	524,133	887,169	864,428
Total operating expenses	1,924,838	1,766,435	7,206,226	6,867,244	9,131,064	8,633,679
Operating income (loss)	2,301,086	252,903	391,611	415,873	2,692,697	668,776

(Continued)

UNAUDITED

**Municipal Services Commission
Combining Schedules of Revenues, Expenses, and Changes in Net Position by Department
For the eight months ending November 30, 2025 and 2024**

	Water		Electric		Total	
	2026	2025	2026	2025	2026	2025
Noncapital subsidies						
Intergovernmental	-	-	-	-	-	-
Appropriations to Mayor & Council of New Castle:						
Ordinary	(127,509)	(114,666)	(404,771)	(371,891)	(532,280)	(486,557)
City Services	(30,926)	(30,265)	-	-	(30,926)	(30,265)
Special	-	-	(4,300)	(3,187)	(4,300)	(3,187)
Total noncapital subsidies	(158,435)	(144,931)	(409,071)	(375,078)	(567,506)	(520,009)
Operating income(loss) and noncapital subsidies	2,142,651	1,07,972	(17,460)	40,795	2,125,191	148,767
Nonoperating revenues (expenses):						
Investment earnings	29,163	24,298	116,040	104,695	145,203	128,993
Gain(loss) on disposal of fixed assets	-	-	17,143	1,772	17,143	1,772
Grant revenue - restricted for capital assets	-	1,766,631	-	36,771	3,267,322	1,803,402
Capital contributions	3,067,232	-	200,090	-	-	-
Interest expense	(14,539)	(2,165)	(34,072)	(22,154)	(48,611)	(24,319)
Total nonoperating revenues (expenses)	3,081,856	1,788,764	299,201	121,084	3,381,057	1,909,848
Increase (decrease) in net position	5,224,507	1,896,736	281,741	166,853	5,506,248	2,063,589
Net position - beginning	9,093,816	6,927,920	11,895,465	11,843,972	20,989,281	18,771,892
Net position - ending	\$ 14,318,323	\$ 8,824,656	\$ 12,177,206	\$ 12,010,825	\$ 26,495,529	\$ 20,835,481

MUNICIPAL SERVICES COMMISSION

CITY OF NEW CASTLE, DELAWARE 19720-0208

P.O. BOX 208

<http://newcastlemsc.delaware.gov>

Office: 302-323-2330 Utility Building: 302-323-2333 Fax: 302-323-2337

Water Department Commission Meeting Report

December 18, 2025

Prepared by: Jay Guyer on December 10, 2025

1. Developer Projects

A. Riverbend Subdivision

1. WUM Guyer received information from Freedom Development and will respond to Rail Pros Flagging and Signaling Track Control Coordination groups request for additional information about the equipment being used for the jack and bore. WUM Guyer forwarded FD information on NS Construction Requirements and Safety Plan for their contractors. Current scheduling is 180 days out for an inspector. Operator Schlecht continues performing inspection and testing of Phase II services as required. Lennar Builders continues construction on Phase II lots. FD's contractor completed clearing Phase III land and fill/grading work has started with plans for Ryan Homes to start building in June 2026. WUM Guyer requested FD forward compaction test results to evaluate for water main installation and questioned when revised water plans would be available for review.

B. Deemers Landing and Helm Apartment Complexes

1. WUM Guyer has nothing to update on this project. The estimated completion for meter base installs is 1st quarter of 2026.

C. 105 The Strand - New Home Construction

1. Water Operators installed the new ¾" water service from the main to the meter pit for their plumber to tie in. A bacteria sample will be collected when the builder requests. Paving was completed November 25th.

D. 55 West 8th Street Garage - Water Service Installation

1. WUM Guyer has nothing to update on this project.

E. 610 West 7th Street – 396 Unit Apartment Complex

1. Freedom Development (FD) Representatives reviewed MSC comments with their engineer. MSC Representatives and their Engineer McBride & Ziegler scheduled a follow up meeting on November 24th with their Fire Protection Engineer. They will follow up with additional information on their proposed water system design and updated plans for the apartment complex.

F. 3 and 5 Buttonwood Avenue – New Homes by CPR Construction

1. Water Operators installed the new ¾ water service for 5 Buttonwood Avenue from the main up to the curb stop for their plumber to tie in. A bacteria sample will be collected from both 3 and 5 when the builder requests. Paving was completed November 25th.

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G. 6, 8, and 12 Arbutus Avenue – 6 New Homes by Feather Group

1. Water Operators installed the new $\frac{3}{4}$ water services for the 6 homes being constructed. Bacteria samples will be collected when the builder requests. Paving was completed November 25th.

H. Delaware Street Railroad Crossing and 8th Street – Del DOT

1. Del DOT's engineering firm Kleinfielder reached out to City Administrator Tantillo and scheduled a meeting for November 24th. Kleinfielder updated City and MSC Representatives on the project schedule then reviewed the latest plan revisions for the Delaware and 8th Street Intersection and RR Crossing. WUM Guyer will reach out to the Engineer to further discuss water main work MSC needs to complete and work on a set of plans for Bidding out the work. MSC needs to have the work completed before the summer of 2026.

2. MSC Projects

A. Cross Connection Control Program – Hydro Corp

1. Cross Connection Control (CCC) Program – WUS Jaeger and Operator Schlecht updated the list of customers/devices for review and follow up notifications. The new notification for 2026 is being drafted and will be mailed out on January 1st. WUM Guyer Followed up with Centerpoint's Representative on the device replacement at Buildings 100 and 200. He will follow up with their Fire Protection contractor Wayman Fire Protection on the status of the new devices.

B. School Lane Water Treatment Facility PFAS Treatment System Improvements

1. KMP Mechanical's Insulation sub-contractor is still waiting on confirmation their registration in SAM.gov is complete. KMP is working on a Construction Schedule and Parts / Material cut sheets to submit for review. Pending Parts / Material availability, a Notice to Proceed will be issued. WUM Guyer and WUS Jaeger received budget costs for the additional work to be included in this project. MSC and our Engineer had a discussion with the Office of Engineering about the desire to perform additional work since the original Bid came in under the Loan amount. OOE directed MSC to forward a letter outlining the additional work for their review and they will follow up with their decision after discussing internally.

C. Lead Service Line Inventory (LSLI) - EPA Revised Lead and Copper Rule -

1. WUM Jaeger worked with 120 Water to export our Lead Service Line Inventory data from the 120W software and worked with Pennoni to import the data into our Esri Mapping software. 120W software licensing was not renewed for 2026. MSC will now use the Esri Mapping software to maintain the Lead Service Line Inventory data. A public facing link to this data was added to MSC website. Water Operators

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Water Department Commission Meeting Report

December 18, 2025

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continue working on Phase 2 of the Lead Service Line Inventory as weather permits inspect with plans to inspect approximately 100 or 20% of the 500 services identified using our predictive modeling.

D. 14th Street Water Main Extension to Johnson Way – 8” Main Install

1. WUM Guyer and WUS Jaeger walked the site after the survey crew completed their work staking the proposed water main path. The alignment looks good with minimal conflicts to cross. WUM Guyer and WUS Jaeger received preliminary plans from Pennoni on December 5th for review and comment. WUM Guyer is reviewing a draft of the revised Easement Agreement and will forward to MSC’s attorney with the updated Easement Exhibit from McBride & Ziegler for their review. A draft copy will be sent to McConnell Development for review and comment when ready.

3. Operations

A. Outages

1. There were no planned or unplanned water outages for the month of November 2025. See attached Outage Report.

B. Reporting

1. Calgon Carbon Corporation (CCC) Pilot Study – The Study is ongoing collecting and transmitting daily data to CCC. MSC collects bi-weekly PFAS samples for influent and the 4 columns delivering them to the STRIDE Lab for testing and evaluation. CCC’s Engineer is scheduled to be on site December 12th to change out the GAC media in one column for regeneration. The second Pilot Study rig is scheduled to be delivered the week of December 15th. WUM Guyer executed updated Pilot Unit Agreements with CCC.
2. STRIDE Group EPA Grant – STRIDES Rapid Small Scale Column Testing (RSSCT) continues using MSC supplied water collected on November 7th. WUM Guyer has no additional updates on this project.
3. US EPA East Basin Road Groundwater Superfund Site – Following MSC and Artesian Water Representatives meeting with EPA and DNREC Representatives to review and update everyone on the work on the Superfund site and discuss the first round of sampling, EPA’s Engineer has received an approved sampling plan for site. Tetra Tech is coordinating sample collection and will be on site January 13th for Artesian and January 14th for MSC. MSC will perform our compliance sampling at the same time.

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Water Department Commission Meeting Report

December 18, 2025

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4. ARC GIS Pro Water System Mapping and Water Model Planning Grant - WUS Jaeger and WUM Guyer are working on reconciling the project and submitting for reimbursement.
5. PFAS Litigation (Executive Session) – WUM Guyer received an e-mail from our Attorney at SL Environmental Law Group that our first payment from the DuPont Phase One Action Fund Settlement award was ready for disbursement. WUM Guyer is reviewing the settlement and is following up with the Attorney on several questions. When satisfied, WUM Guyer will execute the Payment Attestation and return for payment release. WUM Guyer will continue to follow the 3M / DuPont and Tyco / BASF communications related to the suit and settlements.
6. Delaware State and Local Cybersecurity Grant Program (DSLCCG) - WUM Guyer is working on closing out and submitting for Grant reimbursement for both SCADA Preliminary Engineering Report and VLAN's Segmentation of IT / OT Systems projects
7. Radiation and Granular Activated Carbon – MSC continues collecting monthly background readings around the carbon vessels and at the carbon vessel sample taps at School Lane Water Treatment Facility.

C. System Repairs and Maintenance

1. Water Operator Projects / Tasks worked on during the Month:
 - a. Operators collected Monthly Bacteria Samples (10 per month) and Anion Samples as required by ODW for compliance.
 - b. All Long-Term Water Cuts were verified to be turned off.
 - c. Office Vestibule renovation is complete. Operator's Granger and Spiess did a great job with the renovation. They also installed new wooden fencing around the newly installed AC Units on the backside of the Office including a wired roof to keep out leaves and debris.
 - d. On December 5th, MSC was made aware of a Water Main Break near 506 W 11th Street. MSC personnel completed a repair on a circumferential crack on the 6" CIP. Data was input into Esri Mapping for tracking.
 - e. Turned off water services on the Penn Farm for the Winter.
 - f. Wm Penn High School Water Management Students – WUS Jaeger hosted two tours with the students in November. The first tour on November 13th reviewed Cross Roads Well Site and School Lane Treatment Facility. The second tour on November 20th reviewed MSC Elevated Storage Tanks, Office, and Utility Plant.
 - g. Hach CA610 In-line Fluoride Analyzer malfunctioned and was sent back to Hach for warranty repair. Repair was completed and put back In-line for Fluoride sampling.

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Water Department Commission Meeting Report

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h. WUS Jaeger completed the DRWA Team Award Nomination Form. Award winners will be recognized on February 24, 2026 at the first ever Awards Dinner following the Annual DRWA Conference.

2. Riverbend Subdivision - Flushed on November 4th and 17th to maintain Chlorine residual.

D. Equipment

1. New Truck 14 – The Truck is at Intercon Truck for the Utility Body installation. Anticipated completion and delivery is January 2026.
2. No other Equipment issues to report.

E. Personnel and Training

1. No Personnel issues to report.
2. WUM Guyer and WUS Jaeger thank GM Blomquist, Comptroller Natale, and the Commissions for our Employee Recognition.

F. Safety

1. MSC Water Operators hold daily morning Tailgate Talks discussing jobs / tasks to be performed each day with potential hazards and control measures to be taken.
2. DFIT Safety Meetings – The next meeting is scheduled for December 16th at the Milford Public Works Facility. MSC will have a representative attend an report on behalf.

4. Local, State, and Federal Agencies

A. WSCC - Water Supply Coordinating Council

1. The next WSCC Full Council meeting is tentatively scheduled for March 2026.
2. The next New Castle County WSCC Subcommittee meeting is pending.
3. The next WSCC Drought Advisory Subcommittee meeting is pending as the Subcommittee monitors water conditions and will restart meetings when needed.

B. WRA – Water Resource Agency

1. WUM Guyer stopped sending the sending monthly pumping demand data to the University of Delaware Water Resource Agency (WRA).

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Water Department Commission Meeting Report

December 18, 2025

Prepared by: Jay Guyer on December 10, 2025

C. DEWARN – Delaware Water/Wastewater Agency Response Network

1. The next DEWARN meeting will be scheduled in December 2025.

D. Water Operator Advisory Council

1. The December 4th meeting was cancelled as review of the changes to the Operator Regulations were not complete.
2. The next Advisory Council meeting is scheduled on January 8th for Operator Licensing Exam Review.

E. WIAC - Water Infrastructure Advisory Council

1. The next WIAC meeting is scheduled for March 25, 2026.

End of Report

MUNICIPAL SERVICES COMMISSION

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Monthly Water Works Report

November 1 - 30, 2025

Prepared By: Jay Guyer on December 10, 2025

Water Production

Month	Year	FT 300		Gallons
		Total Gallons	Adjusted Finished Total Gallons	
November	2024	12,038,400	11,823,530	Raw
November	2025	11,417,000	11,341,196	Finished
		Difference	-621,400	-75,804
		Percentage Difference	-5.4	0.7

Well(s) in Operation Days Pumped	Basin Road Reserve Status	Frenchtown Road	School Lane	Cross Roads	Reserve
	XXX	28	XXX	Resting	OOS
			2		XXX

Water Quality

Average Chlorine Residual	MSC Average	Goal / Target Level	Range
Average pH	1.35 ppm	1.40 ppm	1.0 - 4.0 ppm
Average Fluoride Residual	7.3	7.5	6.5 - 8.5 on a 0 - 14 Scale
	0.80 ppm	0.80 ppm	0.60 - 1.00 ppm

General Water System Report

Routine Bacteria Sampling (Office of Drinking Water)	# Collected	Results	Absent	Present
Miss Utility Locate Requests (Water and Electric Locates)	# Received	# Completed	# of Damages	
Building Permit Review (Water Related Conflicts)	# Reviewed	# Approved	# Not Approved	

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Monthly Water Outages / Interruptions Report

November 1 - 30, 2025

Prepared By: Jay Guyer on December 10, 2025

Planned Outage / Interruptions			
	Approximate Duration	No. of Customers	Comments
Date	Hours / Minutes	Location	Comments

No Planned Outages or Interruptions for the Month of November 2025.

Unplanned Outage / Interruptions			
	Approximate Duration	No. of Customers	Comments
Date	Hours / Minutes	Location	Comments

No Unplanned Outages or Interruptions for the Month of November 2025.

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ELECTRIC DEPARTMENT COMMISSION REPORT

December 18, 2025

Prepared by Artie Granger on December 10, 2025

1. Developer Projects:

A. Riverbend Subdivision:

- I. The main circuit feed from Centerpoint to Riverbend has been completed. This now allows the development to be fully developed. The development has been on a temporary feed since the first houses were built.
- II. The developer has completed the C- Phase Loop.
- III. The Developer has began clearing for the next phase.
- IV. MSC has continued to install developer provided materials to install the feed from the Dobbinsville Substation to the development.
- V. MSC will continue to work with the developer to get material and keep this moving.

2. Capital Projects:

a. Replacement of T-15

- I. MSC has been notified that the replacement truck has been received by Nucar. MSC expects to take delivery of the new truck shortly. MSC will install lighting and storage on the new truck.
- II. MSC is planning on sending the old T-15 to action as we did with the T-12 bucket truck. This will happen as soon as we put the replacement truck in service.

b. Electric Mapping System

- I. MSC Electric is discussing scope and plan with PSE a firm that has worked with mapping conversions and was recommended by Schneider who is the software provider.

c. Electric SCADA System

- I. MSC has continued to work with Utility Engineers to get this moving. Utility Engineering has been waiting for a final quote from SEL so that we can get materials ordered.

d. Wilmington Road Substation Upgrades

- I. MSC has nothing new to report on this project.
- II. MSC will be meeting with Utility Engineers to get planning finalized.

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ELECTRIC DEPARTMENT COMMISSION REPORT

December 18, 2025

Prepared by Artie Granger on December 10, 2025

- III. MSC is preparing to take Wilmington Road Substation off line for some needed upgrades. This is scheduled to take place in FY 2026/2027 The general scope of this project will be:
- Relay replacement
 - This is due to the existing relays being out of warranty and continued serviceability issues.

 - Control wiring
 - This is due to the wiring in place has been installed since the transformer was installed. We have multiple challenges with the existing wiring.
 - Distribution Breakers
 - Scheduled replacement to maintain reliability.
 - 138KV Breaker
 - Scheduled replacement to maintain reliability.
 - Cable Trough and Raceways
 - Cable trough has been installed for the original substation and made work. This replacement will improve installation and maintenance.
 - Install Nitrogen system on transformer.
 - Automates the nitrogen blanket for the transformer.
 - Scada upgrades
 - Update SCADA system to replace unserviceable equipment. Separate SCADA system from the water departments system.
 - Buss Structure cleaning and inspections
 - Make sure additional repairs are not needed.
 - Transformer Inspections
 - Repair nitrogen leak in transformer
 - Transformer has a small nitrogen leak that needs located and repaired.
 - Testing and Inspections of substation

MUNICIPAL SERVICES COMMISSION
CITY OF NEW CASTLE, DELAWARE 19720-0208
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ELECTRIC DEPARTMENT COMMISSION REPORT

December 18, 2025

Prepared by Artie Granger on December 10, 2025

3. Outages :

MSC has one outage this past month. This was due to a fuse blowing in a transformer in Vandyke Village. MSC is continuing to investigate the cause. We had 11 customers out for 60 minutes.

SAIDI (minutes)	SAIFI (number of interruptions)	CAIDI (minutes)	ASAI (percent)
10.96975	0.1254727	87.4274	99.99792

SAIDI - is the average outage duration for each customer served.

SAIFI - is the average number of interruptions that a customer would experience.

CAIDI - gives the average outage duration that any given customer would experience.

ASAI - is the Average Service Availability Index.

4. Repairs and Maintenance:

A. Wilmington Road Substation:

- I. The electric department has performed the monthly inspections at this location.

B. Dobbinsville Substation:

- I. The electric department has performed the monthly inspections at this location.

C. System

- I. MSC has began conversations with Verizon to work on getting them to replace poles in Washington Park. We plan on starting with our transformer poles and then we will prioritize replacement of additional pole. MSC met Verizon on site to discuss this.
- II. MSC has been doing routine street light cleaning and maintenance. MSC will be repainting some of the street light poles that need it.